

Bank reconciliation – pro forma

Name of smaller authority: DUNSFORD PARISH COUNCIL

County area (local councils and parish meetings only): _____

Financial year ending 31 March 2018

Prepared by LYNNE OGDEN PARISH CLERK (Name and role)

Date 23.4.18

Balance per bank statements as at 31 March 2018: £ £

11230

Petty cash float (if applicable)

N/A

Less: any un-presented cheques at 31 March 2018

60
157

11013

Add: any un-banked cash at 31 March 2018

NONE

11013

Net balances as at 31 March 2018 (Box 8)

11013

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)

5606

Add: Receipts in the year

17529

Less: Payments in the year

12122

Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)

11013

(See [example](#) for guidance if required)