

# DUNSFORD PARISH COUNCIL

Clerk to the Council: Lynne Ogden, Moorview, EX675B. 01392 811236 [dunfordclerk@gmail.com](mailto:dunfordclerk@gmail.com)

## To all members of Dunsford Parish Council June 2020

Due to the Corona Virus preventing a physical meeting and the Government introducing the Coronavirus Bill 2019-21, you are summonsed to join a virtual Zoom meeting on Tuesday 2<sup>nd</sup> June at 7.45pm. The chair will issue invitations, by email with a link, which you simply need to click on.

NB. The Government recognises virtual meetings as a replacement for the physical meeting

**Democratic / Public Question Time:** Members of the public are invited to attend this meeting remotely but will need to contact the Clerk in advance so that an invitation and link can be sent.

### AGENDA (restricted)

#### 1. Declaration of Interest Register of Interests:

- a. Councillors are reminded of the need to update their register of interests.
- b. Councillors are reminded that they should not vote on any agenda items that relate to the financial interest of a relative, close friend or associate and that, in this case, they can only speak on the matter when members of the public are also allowed to.

#### 2. Minutes of the meeting held on May 5th, 2020 – to consider the approval of the minutes of the last meeting of the Council and Chairman to sign at earliest convenience.

#### 3. Progress reports (on items not covered elsewhere on the agenda)

##### 3.1 Action Points from last meeting- to update the Council & note those not completed

##### 3.2 Clerk's report – as attached

##### 3.3 Housing survey/Affordable Houses project – Subcommittee continues to be in dialogue with DNPA Cllrs French/Radclyffe

##### 3.4 Flooding issues – Update of possible sandbags storage Cllr Morris

##### 3.5 Signage for Village - Update -The Clerk is liaising with the Head Teacher. Clerk

#### 4. Correspondence: - List of correspondence received by email listed overleaf

#### 5. Finance 5.1.C/A £6170.39 as at 24/04/2020 BBI/A £1825 as at 09/04/2020

##### 5.2 Bank Reconciliation and Statement for 31<sup>st</sup> March 2020 (End of Year) – to be signed by Chairman and RFO at earliest convenience. (attachment)

##### 5.3 Exemption Certificate - To resolve to apply for exemption Certificate. To be signed by the RFO and Chairman at earliest convenience. (attachment)

##### 5.4 Insurance Renewal – The Council to confirm that cover is adequate or suggest any additions. This will be the second year of a three-year contract with Norris & Fisher. (attachment)

**To resolve to pay the following invoices which are attached for your information: -**

**5.5 Clerk's Salary** – 4 weeks x 10 hours a week - Gross pay £422.80 Net pay to Clerk £338.40 (Tax to HMRC £84.40 to be paid in Q1) + expenses of £36.99 Total **to Clerk - £375.39 (attachment)**

**5.6 DALC subscription** – to pay the outstanding amount of 74 pence from the last invoice. (DALC informed of discrepancy and in agreement) - **£0. 74 (attachment)**

**6. Village Green** – As instructed by the Government, the Village Green is closed till further notice.

**7. Planning: - Applications 7.1 – DNPA 20/0027** Dunsford Conservation Area; Proposed Tree works, 2 Oak Cottages (info sent to all Cllrs previously) **Decisions 7.2- None**

**8. Lengthsman for Dunsford** –This will be discussed at a separate meeting immediately after the main meeting in order to allow a short break. Minutes of this will be included in the main minutes. **Cllrs French, Matthews, Smallridge, Gardner and other interested Cllrs.**

**9. Covid 19 support from Council** – update and assign tasks, as needed. **Cllr Heard**

**10. Review of Internal Control policy** – The Council to review and accept or suggest alterations to updated policy. (Clerk's suggestions for additions highlighted in yellow) **(attachment)**

**11. Parking outside old Baptist Church** – to reopen discussion

**12. Initial draft response to TDC's Local Plan consultation (email sent to Cllrs 25/05/2020)** – Council to discuss and make comments if required. **All Cllrs**

**13. Matters brought forward by the Chairman** (for information only /possible addition to next month's agenda)

**14. Date of next meeting** Tuesday July 7th 2020 (if possible)

Signed *Lynne Ogden*

Clerk to Dunsford Parish Council 28<sup>th</sup> May, 2020

## **Email circulation during the past month**

- Teignbridge District Council weekly list of applications for planning
- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digest
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust and DNPA
- Parish Online newsletter
- Info. re Recycling Centres
- Locality Budget info from County Cllr Brook
- DNPA – request for comments on proposed tree works in Dunsford
- Digital version of The Moorlander
- Teign Valley Larder info.
- Donation request from Marie Curie
- DNPA Development Management committee meeting info.
- TDC – initial draft Response to Local Plan Consultation