

DUNSFORD PARISH COUNCIL

Clerk to the Council: Lynne Ogden, Moorview, EX675B. 01392 811236 dunfordclerk@gmail.com

To all members of Dunsford Parish Council November 2021

You are summonsed to attend a meeting of the Parish Council, on Tuesday 2nd November 2021 at 7.45 pm in the Village Hall Dressing rooms. (Members of the Public will be admitted on a first come first served basis up to the limit where Covid safety precautions can continue to be observed.)

AGENDA

1. **a) Apologies – To receive apologies and approve reasons for absence.**
b) Declaration of Interest Register of Interests:
 - a. Councillors are reminded of the need to update their register of interests.
 - b. Councillors are reminded that they should not vote on any agenda items that relate to the financial interest of a relative, close friend or associate and that, in this case, they can only speak on the matter when members of the public are also allowed to.
2. **Minutes of the meeting held on October 5th 2021** – to consider the approval of the minutes of the last meeting of the Council and to be signed by the Chairman.
3. **Progress reports** (on items not covered elsewhere on the agenda)
 - 3.1 **Action Points from last meeting- to update the Council & note those not completed**
 - 3.2 **Clerk's report** – as attached/ Highway's report sent separately
 - 3.3 **Reports from other councillors/ representatives**
 - 3.4 **Housing & Infrastructure Steering Group** Cllr French
 - 3.5 **Emergency Planning Steering Group** Cllr Heard
 - 3.6 **Recreation and Environment Steering Group** Cllr Hayes
 - 3.7 **Climate Emergency Steering Group** -To approve or amend/finalise the Terms of Reference sent out on 4/10/2021 by Cllr French) such that the Group can start up asap. Cllr French
 - 3.8 **Reports from other meetings attended by Councillors**
4. **Correspondence:** - List of correspondence received by email listed overleaf
5. **Finance**
 - 5.1. **C/A £6597.79 as at 21/09/2021 BBI/A £1825.53 as at 09/09/21**
To resolve to pay the following invoices which are attached for your information: -
 - 5.2. **Clerk's Salary** – 4 weeks x 10 hours a week - Gross pay £460
Net pay to Clerk £368+ expenses of £39.48 Total to Clerk - **£407.48**
 - 5.3 **DALC – Annual Conference and AGM + Responding to Planning - £76**
 - 5.4 **Elliott Fairs – Lengthsman – October tasks - £125**
 - 5.5 **Defibrillator annual payment** – if invoice received
 - 5.6 **Budget 2022 – 2023** – Any further considerations/queries to be discussed

6. Village Green – a) Monthly report b) shelter for bins c) outstanding tasks update (including climbing frame) **Cllr Matthews/Morris /Clerk**

7. Planning: - 7.1 Applications - None Decisions 7.2 – DNPA 0301/21 – Felspar, Dunsford – Replace glass conservatory roof with slate roof – Grant of conditional planning permission. **7.3 DNPA 03002/21** – Felspar, Dunsford -Replace glass conservatory roof with slate roof and replace internal window with door – Grant of Listed Building Consent. **7.4 Teignbridge 21/02187 AGR – Halstow, Tedburn St Mary** – Erection of general purpose agricultural building – Prior Approval not required.

8. Photobook for Dunsford – update **Cllr Hayes**

9. Devon Communities Together Annual General Meeting 18th November 3 pm – The Council to decide who will represent them at this or to send apologies. If sending apologies, the Council has to decide on voting choices. (See Email sent 20/10/2021)

10. Co- option of new Councillor – The Council to consider applications received.

11. Lengthsman – Update and to discuss arrangements for the coming months. The Clerk has been made aware of a blocked drain opposite South Leigh Farm. Highways has been notified but could it be added to Lengthsman list? **Cllrs Matthews, Smallridge and Gardner**

12. Domestic Energy Efficient workshop November 25th in the Village Hall 7.30 pm - the Council to allocate any tasks required. **Cllr French**

13. Noticeboard – the Clerk has applied some hazard tape as a temporary measure, in agreement with the Church. The Council, in discussion with the Church, needs to decide on a way forward to help avoid any future incidents.

14. Consideration of a Car Park in the Village – the Council to revisit this topic as a result of a discussion with a resident. **Cllr Matthews**

15. Matters brought forward by the Chairman (for information only /possible addition to next month's agenda) including: - a) Any pressing Highways issues for Clerk to pass on to Highways contact. **b)** Platinum Jubilee celebrations to be considered at some point in the near future. **If road closures are required, they have to be applied for asap and someone has to be chapter 8 trained.**

16. Date of next meeting 7th December 2021

Signed *Lynne Ogden*

Clerk to Dunsford Parish Council 27th October, 2021

Email circulation during the past month

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust, DNPA
- Climate and Emergency TOR from Cllr French
- District Cllr Purser's report
- Website enquiry
- Applications for Cllr vacancy (to be circulated on Monday 1st November)