

DUNSFORD PARISH COUNCIL

Clerk to the Council: Lynne Ogden, Moorview, EX67SB. 01392 811236 dunfordclerk@gmail.com

To all members of Dunsford Parish Council January 2021

A Happy New Year to Everyone

You are summonsed to attend a meeting of the Parish Council , via Zoom on Tuesday 5th January 2021 at 7.45 pm. (You will be sent a link to join the meeting.)

Democratic / Public Question Time: Members of the public are invited to attend this meeting remotely via

<https://us02web.zoom.us/j/82104735997?pwd=QmZZeINLQ0VEV3BqYVZZNjVTVGszQT09>

Meeting ID: 821 0473 5997 Passcode: 364085

AGENDA

1. **a) Apologies – To receive apologies and approve reasons for absence.**
c) Declaration of Interest Register of Interests:
 - a. Councillors are reminded of the need to update their register of interests.
 - b. Councillors are reminded that they should not vote on any agenda items that relate to the financial interest of a relative, close friend or associate and that, in this case, they can only speak on the matter when members of the public are also allowed to.
2. **Minutes of the meeting held on December 1st, 2020** – to consider the approval of the minutes of the last meeting of the Council and to be signed by the Chairman as soon as is convenient.
3. **Progress reports** (on items not covered elsewhere on the agenda)
 - 3.1 **Action Points from last meeting- to update the Council & note those not completed**
 - 3.2 **Clerk's report – as attached**
 - 3.3 **Affordable Houses & CP project - Update** Cllr French
 - 3.4 **Reports from other councillors/ representatives**
4. **Correspondence:** - List of correspondence received by email listed overleaf
5. **Finance**
 - 5.1. **C/A £10,493.42 as at 23/10/2020 BBI/A £1825.35 as at 09/11/20**
To resolve to pay the following invoices which are attached for your information: -
 - 5.2. **Clerk's Salary – 5 weeks x 10 hours a week - Gross pay £575**
Net pay to Clerk £460 + expenses of £36.49 Total to Clerk - £496.49
 - 5.3. **HMRC –PAYE for Q3 - £350.10**
 - 5.4. **Elliott Fairs for Lengthsman tasks - £125**
 - 5.5. **Q3 Reconciliation – The Council to resolve to approve and Chairman to sign**
 - 5.6 **Budget for 2021 -2022 – The Council to approve the proposed budget**

5.7 Precept for 2021 -2022 – The Council to propose and set the precept for 2021 - 2022

6. Village Green – update

Cllr Morris

7. Planning: - Applications 7.1 Teignbridge 20/02269/HOU and 20/02270/LBC – both for Sowton Barton, Dunsford – New outdoor private swimming pool with associated landscaping **7.2 DNPA 0591/20-** Clevedale, Collabridge Rd, Dunsford – Alterations to demolish the existing conservatory and form single storey ground floor extension to rear of kitchen and utility room **and 0592/20** for same residence – as above but with bedroom over utility room. **Decisions 7.3** –.None

8. Lengthsman for Dunsford –Tasks completed and requests for future tasks. Update on hours worked. **Cllrs Matthews, Smallridge, Gardner and Clerk**

9. Continued review of Parish Plan Committee steering groups – 9.1 The Council to consider and/or approve new Terms of Reference for the Housing and Infrastructure steering group and the Recreation and Environment steering group. **9.2** The Council to have an initial discussion on a group to address Dunsford’s Emergency Plan. **All Cllrs/Clerk**

10. Signage for Village - The HGV notice has been made but the installation has been delayed and the four school signs have been ordered, as directed by the Council in December. The Council to decide on the positioning of the signs so that any permission needed can be sought. **All Cllrs/Clerk**

11. Parish Online – The Council to discuss utilising this provision or cancelling the subscription. The Clerk has asked Cllr Gordon to review the possible uses for Dunsford and report on this at the meeting. **Cllr Gordon/ Clerk**

12. Operation London Bridge – This was due to be discussed at the Three Parish meeting which was cancelled. The Clerk will re send information to all so that the Council can discuss a way forward for Dunsford. **All Cllrs/Clerk**

13. Photobook for Dunsford – Cllr Hayes to update the Council with quotes for the initial printing. The Council to resolve to support this financially. **Cllr Hayes**

14. Matters brought forward by the Chairman (for information only /possible addition to next month’s agenda)

15. Date of next meeting Parish council meeting - Tuesday February 2nd 2021

Signed *Lynne Ogden*

Clerk to Dunsford Parish Council 29th December , 2020

Email circulation during the past month

- Teignbridge District Council weekly list of applications for planning
- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digest
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust, DNPA
- Infrastructure, Waste Development and Rail information
- Request from Teignbridge re Budget discussion
- Avian Flu info.
- Defib cabinet info
- John Hart Teignbridge Briefing info
- Info from DNPA Enforcement officer