

DUNSFORD PARISH COUNCIL

Clerk to the Council: Lynne Ogden, Moorview, EX675B. 01392 811236 dunfordclerk@gmail.com

To all members of Dunsford Parish Council April 2021

You are summonsed to attend a meeting of the Parish Council, via Zoom on Tuesday 6th April 2021 at 7.45 pm. (You will be sent a link to join the meeting.)

Democratic / Public Question Time: Members of the public are invited to attend this meeting remotely via

<https://us02web.zoom.us/j/81658950517?pwd=UGJyck5EaGJTWjhqdUNjTXVmMTBTQT09>

Meeting ID: 816 5895 0517 Passcode: 769716 Contact the Clerk if you wish to be sent the link

AGENDA

1. **a) Apologies – To receive apologies and approve reasons for absence.**
b) Declaration of Interest Register of Interests:
 - a. Councillors are reminded of the need to update their register of interests.
 - b. Councillors are reminded that they should not vote on any agenda items that relate to the financial interest of a relative, close friend or associate and that, in this case, they can only speak on the matter when members of the public are also allowed to.
2. **Minutes of the meeting held on March 2nd, 2021 – to consider the approval of the minutes of the last meeting of the Council and to be signed by the Chairman as soon as is convenient.**
3. **Progress reports (on items not covered elsewhere on the agenda)**
 - 3.1 **Action Points from last meeting- to update the Council & note those not completed**
 - 3.2 **Clerk's report – as attached**
 - 3.3 **Reports from other councillors/ representatives**
 - 3.4 **Housing & Infrastructure Steering Group - Cllr French**
 - 3.5 **Emergency Planning Steering Group - Cllr Heard**
 - 3.6 **Recreation and Environment Steering Group - Cllr Hayes**
4. **Correspondence:** - List of correspondence received by email listed overleaf
5. **Finance**
 - 5.1. **C/A £6626.61 as at 23/02/2021 BBI/A £1825.40 as at 09/02/21**
To resolve to pay the following invoices which are attached for your information: -
 - 5.2. **Clerk's Salary – 5 weeks x 10 hours a week - Gross pay £575**
Net pay to Clerk £460 + expenses of £30.49 Total to Clerk - £490.49
 - 5.3 **Elliott Fairs for Lengthsman tasks - £156.25**
 - 5.4 **Dunsford Stores for Foodbank – Tba**
 - 5.5 **HMRC – Q4 PAYE tax payment - £299**
 - 5.6 **Elliott Fairs – re issue of chqs 1371 (£125) & 1375 (£125) – lost in banking system - £250**
 - 5.7 **Cllr Hayes – Reimbursement of printing costs for the Dunsford Photobook- £3026**

5.8 Q4 Bank Reconciliation and Statement for 31st March 2021 (End of Year) – to be approved by the Council and signed by Chairman and RFO at earliest convenience.

5.9 Exemption Certificate - To resolve to apply for exemption Certificate as income and expenditure is below £25000. To be signed by the RFO and Chairman at earliest convenience.

- 6. Village Green** – a) ROSPA report – To discuss action points required from the report
b) Benches in play area – To discuss and decide upon the organisation of fixing the benches to prevent them being moved.
c) Risk Assessment for outside areas – The Council to amend/approve this risk assessment for the Village Green. **Cllr Morris**

7. Planning: - Applications 7.1 DNPA 0102/21 Hayes, Dunsford – Erection of single storey side extension and timber cladding. **Decisions – 7.2 Teignbridge - Westmoor, Dunsford** - Variation of condition 3 on planning permission 18/00221/FUL to allow use as holiday or ancillary accommodation **7.3** The Council to review the following planning connected items – Reedy Hill Farm, The Old Barn campsite and building on the land at Riverbank. Also, to discuss – the Council has been made aware of an increase in traffic along the lane from Two crosses to Leigh Cross. **7.4** Cllr Matt Gordon to demonstrate how Parish Online can be used to record Planning details.

8. Lengthsman for Dunsford –Tasks completed and requests for future tasks. The Clerk has applied for the Highways Maintenance Community Enhancement Fund to support the Lengthsman work for 2021-2022 **Cllrs Matthews, Smallridge, Gardner and Clerk**

9. Review of situation with loose tiles on The Royal Oak roof. **Clerk**

10. Future Council meetings after May – At present, the Clerk is awaiting instruction on the form that meetings should take. DALC briefing 30/03/21

11. Photobook for Dunsford – update **Cllr Hayes**

12. Foodbank – update. **Cllrs Heard/Morris**

13. Matters brought forward by the Chairman (for information only /possible addition to next month's agenda)

14. Date of next meeting Parish council meeting - Tuesday May 4th 2021

Signed *Lynne Ogden*

Clerk to Dunsford Parish Council March 29th, 2021

Email circulation during the past month

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digest
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust, DNPA
- Briefing note – Food priority + support for families over Easter
- Draft Resources + Waste Strategy for Devon and Torbay- consultation
- SEND funding info
- Schools' return/ March 8th info
- Census 2021 – various info
- Driving the Community Energy Revolution – webinar invite
- Reply from Great Fulford's Estate re drainage
- ROSPA – inspection report for Village Green
- Info re Traffic regs + on street parking places
- Devon Climate Emergency Council Support Network – survey findings
- Info from Lengthsman re lost cheques
- PSGA update