

DUNSFORD PARISH COUNCIL

Clerk to the Council: Lynne Ogden, Moorview, EX675B. 01392 811236 dunfordclerk@gmail.com

To all members of Dunsford Parish Council October 2021

You are summonsed to attend a meeting of the Parish Council, on Tuesday 5th October 2021 at 7.45 pm in the Village Hall Dressing rooms. (Members of the Public will be admitted on a first come first served basis up to the limit where Covid safety precautions can continue to be observed.)

AGENDA

1. **a) Apologies – To receive apologies and approve reasons for absence.**
b) Declaration of Interest Register of Interests:
 - a. Councillors are reminded of the need to update their register of interests.
 - b. Councillors are reminded that they should not vote on any agenda items that relate to the financial interest of a relative, close friend or associate and that, in this case, they can only speak on the matter when members of the public are also allowed to.
2. **Minutes of the meeting held on September 7th 2021 – to consider the approval of the minutes of the last meeting of the Council and to be signed by the Chairman.**
3. **Progress reports (on items not covered elsewhere on the agenda)**
 - 3.1 **Action Points from last meeting- to update the Council & note those not completed**
 - 3.2 **Clerk's report – as attached/ Highway's report sent previously**
 - 3.3 **Reports from other councillors/ representatives**
 - 3.4 **Housing & Infrastructure Steering Group** Cllr French
 - 3.5 **Emergency Planning Steering Group** Cllr Heard
 - 3.6 **Recreation and Environment Steering Group** Cllr Hayes
 - 3.7 **Reports from other meetings attended by Councillors**
4. **Correspondence:** - List of correspondence received by email listed overleaf
5. **Finance**
 - 5.1. **C/A £5506.11 as at 17/08/2021 BBI/A £1825.51 as at 09/08/21**
Income £570 from sales of photobook paid in in September
To resolve to pay the following invoices which are attached for your information: -
 - 5.2. **Clerk's Salary – 4 weeks x 10 hours a week - Gross pay £460**
Net pay to Clerk £368+ expenses of £30.49 Total to Clerk - £398.49
 - 5.3 **HMRC – Q2 tax payment - £322**
 - 5.4 **Vision ICT – Website hosting and support for Sept 21 – August 22 -£210**
 - 5.5 **DALC – Annual Conference and AGM**
 - 5.6 **Elliott Fairs – Lengthsman – September tasks - £125**
 - 5.7 **Budget 2022 – 2023 – The Council needs to begin considering the budget for next year. (See Attachments for a) last year's figures and b) budget plus expenditure so far this year)**

6. Village Green – a) Monthly report b) shelter for bins c) outstanding tasks update (including climbing frame) **Cllr Matthews/Morris /Clerk**

7. Planning: - 7.1 Applications – Teignbridge 21/02078/FUL Corridge Farm, Dunsford. Lean-to extension to existing agricultural building **7.2 Decisions** – None

8. Photobook for Dunsford – update **Cllr Hayes**

9. Foodbank – update and decide on way forward. **Cllrs Heard/Morris**

10. Co- option of new Councillor – the Council to discuss and decide on process of selection. (Attachments sent previously to Cllrs) **Cllr French**

11. Telephone Box in the Village – update **Clerk**

12. Climate Emergency Statement/Actions – The Council to prioritise a number of actions from the statement and discuss the way forward. **Cllr French**

13. Lengthsman – Update and to discuss arrangements for the coming months. A reminder that we have to collect data for the Clerk to submit to Highways at the end of the year. **Cllrs Matthews, Smallridge and Gardner**

14. Domestic Energy Efficient workshops – The Council to discuss the possibility of facilitating a workshop organised by Devon Community Together. At time of writing, the VH is available on Tuesdays, Thursdays and Fridays in November. **Cllr French**

15. Training a) DALC AGM and conference 5th – 7th October – virtual event, can choose which events to attend. b) DALC - Responding to planning applications 13th October – virtual event 6 – 8 pm

16. Matters brought forward by the Chairman (for information only /possible addition to next month's agenda) including: - a) Any pressing Highways issues for Clerk to pass on to Highways contact. b) Platinum Jubilee celebrations to be considered at some point in the near future.

17. Date of next meeting 2nd November 2021

Signed *Lynne Ogden*

Clerk to Dunsford Parish Council 29th September, 2021

Email circulation during the past month

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digest
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust, DNPA
- Devon Community Trust information – Devon Diamonds/ Domestic Energy Efficiency Workshop/new funding available
- Devon Climate Emergency newsletter
- Cabinet Office Webinar information
- Dartmoor national Park Byelaws consultation
- Wild About Teignbridge information
- DNPA committee meeting information
- ACT newsletter