

DUNSFORD PARISH COUNCIL

Clerk to the Council: Lynne Ogden, Moorview, EX67SB. 01392 811236 dunfordclerk@gmail.com

To all members of Dunsford Parish Council February 2022

You are summonsed to attend a meeting of the Parish Council, on Tuesday 1st February 2022 at 7.45 pm in the Village Hall dressing rooms. (Members of the Public will be admitted on a first come first served basis up to the limit where Covid safety precautions can continue to be observed.)

AGENDA

1. **a) Apologies – To receive apologies and approve reasons for absence.**
b) Declaration of Interest Register of Interests:
 - a. Councillors are reminded of the need to update their register of interests.
 - b. Councillors are reminded that they should not vote on any agenda items that relate to the financial interest of a relative, close friend or associate and that, in this case, they can only speak on the matter when members of the public are also allowed to.
2. **Minutes of the meeting held on January 4th 2021** – to consider the approval of the minutes of the last meeting of the Council and to be signed by the Chairman.
3. **Progress reports** (on items not covered elsewhere on the agenda)
 - 3.1 **Action Points from last meeting- to update the Council & note those not completed**
 - 3.2 **Clerk's report** – as attached/ Highway's report sent separately
 - 3.3 **Reports from other councillors/ representatives**
 - 3.4 **Housing & Infrastructure Steering Group** Cllr French
 - 3.5 **Emergency Planning Steering Group** Cllr Heard
 - 3.6 **Recreation and Environment Steering Group** Cllr Hayes
 - 3.7 **Climate Emergency Steering Group -** Cllr French
 - 3.8 **Reports from other meetings attended by Councillors**
4. **Correspondence:** - List of correspondence received by email listed overleaf
5. **Finance**
 - 5.1. **C/A - £10173.77 as at 12/11/2021 BBI/A - £1825.56 as at 09/11/21**
Income – Dunsford Photobook sale - **£15** DWT – contribution to dog bin emptying at Steps bridge (April 2021 – April 2022) - **£223.65**
To resolve to pay the following invoices which are attached for your information: -
 - 5.2. **Clerk's Salary** – 4 weeks x 10 hours a week - Gross pay £460
Net pay to Clerk £368 + expenses of £29.49 Total to Clerk - **£397.49**
 - 5.3 **Elliott Fairs – Lengthsman – January tasks - £125**
 - 5.4 **Q3 reconciliation to be presented by Clerk, approved by the Council and signed**
 - 5.5 **The Council to consider joining CPRE (Campaign to Protect Rural England) and, if approved, resolve to pay subscription of £60.**
6. **Village Green** – a) Monthly report b) shelter for bins c) tree pruning **Cllr Matthews**

7. Planning: - Applications 7.1 – Teignbridge 21/02739/CONSLT Pole near to Kelland Copse – Electricity works 7.2 – Teignbridge 22/00059/NPA Westview farm – Application for Prior Approval under Part 3 Class Q (a) and (b) and paragraph W of the GDPO for change of use of agricultural building to five dwellings Decisions - None

8. Platinum Jubilee Celebrations (June 2022) – The Council to discuss. Ilona English has contacted the Council to be involved and she, along with other interested parties, is invited by the Chairman to speak during this item. (Standing orders to be suspended to allow this).

9. Policy Review – Standing Orders- To continue discussion on Standing Orders/ voting procedures and decide on next area of review. It would be helpful if Councillors can look at Dunsford's Standing Orders and identify areas that need clarification. **Cllr French/Clerk**

10. Lengthsman – Update and to discuss arrangements for the coming months. **Cllrs Matthews, Smallridge and Gardner**

11. Annual Parish meeting – Regulations state that this can only take place between 1st March and 1st June - The Council to prepare for the possibility that this may be allowed to happen this year and nominate a date to allow the Village Hall to be booked. **Cllr French**

12. Training available and Council to approve any attendance required. **Clerk**

13. Buckingham Palace Garden Party nomination – the Council to discuss the email forwarded by the Clerk on 25th January and instruct the Clerk to any action required.

14. Matters brought forward by the Chairman (for information only /possible addition to next month's agenda) including: - a) Any pressing Highways issues for Clerk to pass on to Highway's contact. b) The Clerk would like to inform the Council that it is Dunsford's turn, this year, to host the Three Parish Meeting c) A reminder about the road closure on 22/02 at Sowton Cott Bridge.

15. Date of next meeting – 1st March 2022 in the Village Hall Dressing Rooms

Signed *Lynne Ogden*

Clerk to Dunsford Parish Council 26th January, 2022

Email circulation during the past month

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust, and DNPA.
- Email from resident re the TDC Plan and DNP
- Road works - Free Training for Cllrs info from Highways
- Play safety – notification of Play area inspection
- Devon Climate Emergency Newsletter
- Email from resident re noticeboards
- Email from resident re Platinum Jubilee
- Updated info for public bus service
- Devon Campaign to Protect Rural England(CPRE) – various information.