

# DUNSFORD PARISH COUNCIL

Clerk to the Council: Lynne Ogden, Moorview, EX67SB. 01392 811236 [dunfordclerk@gmail.com](mailto:dunfordclerk@gmail.com)

## To all members of Dunsford Parish Council March 2024

You are summonsed to attend a meeting of the Parish Council, on Tuesday 5<sup>th</sup> March 2024 at 7:45 pm in the Village Hall dressing rooms. Members of the public are welcome.

### AGENDA

1. **a) Apologies – To receive apologies and approve reasons for absence.**  
**b) Declaration of Interest / Register of Interests:**
2. **Minutes of the meeting held on February 6th 2024** – to consider the approval of the minutes of the last meeting of the Council and to be signed by the Chairman.
3. **Progress reports** (on items not covered elsewhere on the agenda).  
*Please note that the Chairman has asked each lead Cllr to submit a report in advance of the meeting (preferably at the same time as the agenda) to save time in meetings.*
  - 3.1 **Action Points from last meeting-** to update the Council & note those not completed.
  - 3.2 **Clerk's report** – sent to all Cllrs with the Highways report
  - 3.3 **Reports from other councillors/ representatives**
  - 3.4 **Housing Working Group** Cllrs French/Matthews
  - 3.5 **Dunsford Emergency Response Team (DERT)** Cllr Smith
  - 3.6 **Dunsford Climate Initiative** Cllr Squire
  - 3.7 **Community Assets group** Cllr Lewis
  - 3.8 **Reports from other meetings attended by Dunsford Councillors**
4. **Correspondence:** - List of correspondence received by email listed overleaf. a) To discuss and ask for volunteer(s) for TDC workshop 26<sup>th</sup> March (am session at Kenn; pm session at Newton Abbot)
5. **5.1 Finance C/A - £8366.45 as at 17/01/2024 BBI/A - £1,844.52 as at 09/02/24**  
**To resolve to pay the following invoices: -**
  - 5.2 **Clerk's Salary** – 4 weeks x 10 hours a week Gross pay £549.20  
Net pay to Clerk £439.40 + expenses £31.49 = **£470.89**
  - 5.3 **Elliott Fairs – Lengthsman's tasks for February - £125**
  - 5.4 **Parish Online annual subs - £81**
  - 5.5 **The Council to approve to appoint Mrs Penny Clapham for Internal Auditor**
6. **Village Green** a) Monthly report b) replacement benches – A large amount of the cost has been promised in grants, some of which needs to be spent by 31<sup>st</sup> March. The Council to approve to begin the process as soon as possible. c) Rospa inspection – this is automatic unless the Council wants to change companies. **Cllr Matthews**

**7. Planning: - The Council to consider the following applications along with any received between the publication of the agenda and this meeting -**

**Applications: 7.1 – Teignbridge - 24/00099/VAR** – Cosdon House, Tedburn St Mary, Dunsford – Variation of condition 3 on application 15/02540/VAR (Variation of condition 2 on planning permission 14/01588/FUL to permit re- location and re- orientation of garage) to permit use of the Annexe for holiday letting. **Decisions: None**

**8. Lengthsman** – The Council to consider all applications received for this post and decide on the way forward. Elliott is willing to do a handover session with the new Lengthsman.  
**Cllr French/Matthews/Clerk**

**9. Footpath inspection** - update

**10. Snow warden and sandbags** – The Council to discuss ways of managing these items.

**11. Annual Parish Meeting (Tuesday 23<sup>rd</sup> April)**- The Council to discuss format/agenda and tasks to be allocated. **Cllrs French/Morris**

**12. Parish noticeboards** – update. **Clerk**

**13. Teignbridge Parish Conference 12<sup>th</sup> March 4 – 7pm at The Courtenay Centre Newton Abbot** – (The Clerk and Cllr Morris attended the last meeting) The Clerk is able to attend but the Council to ask for a Cllr to volunteer. The Council also to discuss and note any Priorities and issues for the representatives to take to the meeting. (Agenda attached)

**14. Matters brought forward by the Chairman (for information only /possible addition to next month's agenda including: - a)** Any pressing **Highways issues** for Clerk to pass on to Highways' contact **b)** Suspended for this meeting- policy reviews, 20s plenty

**15. Date of next meeting – Tuesday 2<sup>nd</sup> April 2024 in the Village Hall Dressing Rooms**

Signed *Lynne Ogden*

Clerk to Dunsford Parish Council 28<sup>th</sup> February 2024

#### **Email circulation during the past month**

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests
- DALC newsletters
- Devon Communities Together – various newsletters
- Teignbridge newsletter
- Devon County Council newsletter
- Devon Climate Emergency newsletter
- Planning Enforcement case ref 23/00317/ENF report
- DCT Resilience Forum Info and invitation
- One Teignbridge – Tuesday 26<sup>th</sup> March
- Locality Budget confirmation letter
- DNPA Authority and Development Management Committee – 1<sup>st</sup> march
- Devolution Deal Connect event info