

# DUNSFORD PARISH COUNCIL

Clerk to the Council: Lynne Ogden, Moorview, EX675B. 01392 811236 [dunfordclerk@gmail.com](mailto:dunfordclerk@gmail.com)

## To all members of Dunsford Parish Council April 2024

You are summonsed to attend a meeting of the Parish Council, on Tuesday 2<sup>nd</sup> April 2024 at 7:45 pm in the Village Hall dressing rooms. Members of the public are welcome.

### AGENDA

1. **a) Apologies – To receive apologies and approve reasons for absence.**  
**b) Declaration of Interest / Register of Interests:**
2. **Minutes of the meeting held on 5th March 2024** – to consider the approval of the minutes of the last meeting of the Council and to be signed by the Chairman.
3. **Progress reports** (on items not covered elsewhere on the agenda).  
*Please note that the Chairman has asked each lead Cllr to submit a report in advance of the meeting (preferably at the same time as the agenda) to save time in meetings.*
  - 3.1 **Action Points from last meeting-** to update the Council & note those not completed.
  - 3.2 **Clerk's report** – sent to all Cllrs with the Highways report
  - 3.3 **Reports from other councillors/ representatives**
  - 3.4 **Housing Working Group** Cllrs French/Matthews
  - 3.5 **Dunsford Emergency Response Team (DERT)** Cllr Smith
  - 3.6 **Dunsford Climate Initiative** Cllr Squire
  - 3.7 **Community Assets group** Cllr Lewis
  - 3.8 **Reports from other meetings attended by Dunsford Councillors** a) Cllr Terry Anderson attended Teignbridge Parish Conference 12<sup>th</sup> March 4 – 7pm at The Courtenay Centre Newton Abbot. b) Cllr Smith attended the Resilience Forum at Kennford on 22<sup>nd</sup> March 2024
4. **Correspondence:** - List of correspondence received by email listed overleaf.
5. **5.1 Finance C/A - £6801.91 as at 21/03/2024** **BBI/A - £1,846.56 as at 09/02/24**  
**Income:** £3000 grant from DCC  
**To resolve to pay the following invoices: -**
  - 5.2 Clerk's Salary – 4 weeks x 10 hours a week Gross pay £549.20  
Net pay to Clerk £439.40 + expenses £31.49 = **£470.89**
  - 5.3 Wicksteed Leisure Ltd. – replacement part for Climbing frame in VG - **£13.80**
  - 5.4 HMRC PAYE Q4 payment - **£237**
  - 5.5 ROSPA – Annual VG Inspection – amount tba – if invoice received before the meeting**Information: Q4 Reconciliation** will be presented next month; **The Internal Audit** date has been set for Friday May 10th

**6. Village Green** a) Monthly report b) replacement benches – update **Cllr Matthews**

**7. Planning: - The Council to consider the following applications along with any received between the publication of the agenda and this meeting -**

**Applications: 7.1 – Dartmoor NP – 0111/24 –** The Workshops Square Bookhams, Dunsford, EX67DL

**Decisions: Teignbridge 24/00129/FUL -** Ford Cottage, Dunsford, EX67AT – Removal of agricultural building and construction of two dwellings- Grant of conditional planning permission

**8. Lengthsman** –The Council has appointed a new Lengthsman, Barry Green, who will be receiving a handover from the outgoing Lengthsman, Elliott Fairs, during April. The Clerk is organising this and will attend the beginning of the session. The Council to consider any tasks required for the upcoming months. **Clerk**

**9. Annual Parish Meeting (Tuesday 23<sup>rd</sup> April)-** The Council to make final arrangements, note tasks needing to be completed and allocate these tasks. It is hoped that all Cllrs will be able to attend. **Cllrs Clerk/French/Morris**

**10. Parish noticeboards refurb.** – update.  
**Clerk**

**11. Parish Council Insurance** – The Council has a Long - Term Undertaking (LTU) with BHIB insurers. 2024-2025 is the last of the three years (hence no other quotes need to be sought) and an invoice will need to be paid at the May meeting. The Council to approve to continue this undertaking.

**12. Matters brought forward by the Chairman (for information only /possible addition to next month's agenda including: - a)** Any pressing **Highways issues** for Clerk to pass on to Highways' contact **b)** Suspended for this meeting- policy reviews, 20s plenty

**13. Date of next meeting – Tuesday 7<sup>th</sup> May 2024 in the Village Hall Dressing Rooms**

Signed *Lynne Ogden*

Clerk to Dunsford Parish Council 25<sup>th</sup> March 2024

#### **Email circulation during the past month**

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests
- DALC newsletters
- Devon Communities Together – various newsletters
- Teignbridge newsletter
- Devon County Council newsletter
- Devon Climate Emergency newsletter
- Information regarding Applications for post of Lengthsman
- Rearranged Rural Affordable Housing event 28<sup>th</sup> March
- Scheme for Homeowners funded by TDC