

DUNSFORD PARISH COUNCIL

Clerk to the Council: Lynne Ogden, Moorview, EX675B. 01392 811236 dunfordclerk@gmail.com

To all members of Dunsford Parish Council July 2024

You are summonsed to attend a meeting of the Parish Council, on Tuesday 2nd July 2024 at 7:45 pm in the Village Hall dressing rooms. Members of the public are welcome.

AGENDA

1. **a) Apologies – To receive apologies and approve reasons for absence.**
b) Declaration of Interest / Register of Interests:
2. **Minutes of the meeting held on June 4th 2024** – to consider the approval of the minutes of the last meeting of the Council and to be signed by the Chairman.
3. **Progress reports** (on items not covered elsewhere on the agenda).
Please note that the Chairman has asked each lead Cllr to submit a report in advance of the meeting (preferably at the same time as the agenda) to save time in meetings.
 - 3.1 **Action Points from last meeting-** to update the Council & note those not completed.
 - 3.2 **Clerk's report** – sent to all Cllrs/No Highways meeting this month
 - 3.3 **Reports from other councillors/ representatives**
A reminder that all groups have been asked to review their Terms of Reference and report back to the Council asap. Thank-you to those who have.
 - 3.4 **Housing Working Group** Cllrs French/Matthews
 - 3.5 **Dunsford Emergency Response Team (DERT)** Cllr Smith
 - 3.6 **Dunsford Climate Initiative (DCI)** Cllr Squire
 - 3.7 **Reports from other meetings attended by Dunsford Councillors**
4. **Correspondence:** - List of correspondence received by email listed overleaf, including the following to be discussed a) Letter from the Chairman of Moretonhampstead PC re 20s Plenty campaign
5. **Finance – Annual Governance and Accountability (AGAR)**
For information: Period for the Exercise of Public Rights continues: – Monday 10th June to Friday 19th July
 - 5a) Q1 Reconciliation to be presented and signed**Finance - Ordinary**
 - 5.1 **C/A - £11,408.34 as at 20/05/2024 BBI/A - £1,852.49 as at 11/05/24**
The Council to resolve to pay the following invoices and to consider any invoices received after the publication of the agenda: -
 - 5.2 **Clerk's Salary** – 4 weeks x 10 hours a week Gross pay £549.20
Net pay to Clerk £439.40 + expenses £32.49 = £471.89
Plus £40 owing to Clerk from error in invoice 24/05 Total to pay **£511.89**
 - 5.3 **Barry Green - Lengthsman's tasks for May - tbc**

- 5.4 HMRC – Q1 PAYE - **£356.80**
- 5.5 Information Commissioner’s Office subs - **£40**
- 5.6 Devon Communities Together subs - **£50**
- 5.7 Society of Local Council Clerks subs - **£144**
- 5.8 Room hire for April/May - **£59.50**
- 5.9 Gazebo hire for Dunsford Show - **£25**
- 5.91 Dunsford PTFA for stall at Dunsford Show - **£25**

6. Village Green a) Monthly report b) replacement benches – update **Cllr Matthews**

7. Planning: - The Council to consider the following applications along with any received between the publication of the agenda and this meeting -

Applications: 7.1 DNPA – 24/0035 – Lewishill, Dunsford EX6 7AA- Works to trees

Decisions: 7.2 DNPA – 0168/24 – Dunsmead House, Brownings Mead, EX67JJ - Convert garage into residential accommodation for ancillary use – Grant of conditional planning permission.

7.3 Teignbridge District Council – 24/00811/NPA – Westview Farm – Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GPDO for change of use of three agricultural buildings to three dwelling houses – Grant of Request for Prior Approval

7.4 DNPA – 0169/24 – Langapark, Dunsford, EX67HE – Confirmation that planning permission ref: 0700/01 is still extant

8. Lengthsman – Tasks for July to be discussed **Clerk**

9. Three Parish Meeting - July 16th–The Council to finalise details and tasks **Cllr Morris**

10. Dunsford Show – Review **Cllr Smith**

11. Training – Code of Conduct – A reminder that full council training is taking place on Tuesday 9th July, 7pm – 9:30 pm, in the Main Village Hall. **Clerk/All Cllrs**

12. Skip Hire – the Council to discuss a possible date/length of time to organise a village skip. This will enable the Clerk to get realistic quotes. **Cllr Anderson/Clerk**

13. Street Lighting/dark sky communities – The Council to discuss information received about Powys – Wales first dark sky Community **Cllr Squire**

14. Transferring to a Gov.uk domain – The Clerk to inform the Council of recent advice.

15. Matters brought forward by the Chairman (for information only /possible addition to next month’s agenda including: - a) Any pressing Highways issues for Clerk to pass on to Highways’ contact b) Suspended for this meeting- policy reviews, 20s plenty

16. Date of next meeting – Tuesday 6th August 2024 in the Village Hall Dressing Rooms

Signed *Lynne Ogden*

Clerk to Dunsford Parish Council 26th June 2024

Email circulation during the past month

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests
- DALC newsletters
- Devon Communities Together – various newsletters
- Teignbridge District Council newsletter
- Devon County Council newsletter
- Wildlife and Nature Grant information
- Tree work at Lewishill notification
- Timber Harvesting at Oldridge information
- Green Business Grant information
- DNP forum information
- Office for National Statistics newsletter