

## **DUNSFORD PARISH COUNCIL**

Clerk to the Council: Lynne Ogden, Moorview, EX67SB. 01392 811236 [dunsfordclerk@gmail.com](mailto:dunsfordclerk@gmail.com)

**To all members of Dunsford Parish Council     June 2025**

You are summonsed to attend a meeting of the Parish Council, on Tuesday 3<sup>rd</sup> June 2025 at 7:30 pm in the Village Hall dressing rooms. Members of the public are welcome.

### **AGENDA**

- 1. a) Apologies – To receive apologies and approve reasons for absence.**  
**b) Declaration of Interest / Register of Interests:**
- 2. Minutes of the meeting held on May 6<sup>th</sup>, 2025** – to consider the approval of the minutes of the last meeting of the Council and to be signed by the Chairman.
- 3. Progress reports** (on items not covered elsewhere on the agenda).
  - 3.1 Action Points from last meeting-** to update the Council & note those not completed.
  - 3.2 Clerk's report** – sent to all Cllrs. No Highways meeting in May.
  - 3.3 Reports from other councillors/ representatives**
  - 3.4 Housing Working Group** – suspended, pending planning application on site 1.
  - 3.5 Dunsford Emergency Response Team (DERT)-** update and the full Council to consider the approval of Dunsford Emergency Plan **Cllr Morris**
  - 3.6 Dunsford Climate Initiative (DCI) -** Update **Cllr Squire**
  - 3.7 Reports from other meetings attended by Dunsford Councillors**
- 4. Correspondence:** - List of correspondence received by email listed overleaf. The Council to discuss any relevant items arising from this and any actions necessary.
- 5. Finance – Annual Governance and Accountability (AGAR)**
  - 5 (a) Bank Reconciliation and Statement** – presented at May meeting and signed.
  - 5 (b) Internal Audit Completed by P. Clapham** – Completed on 25/4/2025 - The Council to discuss any recommendations.
  - 5(c) Annual Governance Statement-** To be read by the Clerk, agreed by the Council, and signed and minuted.
  - 5 (d) Annual Accounting Statement** - To be signed by the Chairman and RFO
  - 5 (e) Exemption Certificate** – The Council resolved to submit a Certificate of Exemption at the May meeting. This will be sent to the External Auditors.

**For information: Period for the Exercise of Public Rights: – Monday 3rd June to Friday 14th July**

  - 5 (f) The Council to review the Parish Financial Risk Assessment**

**Finance – ordinary**

**5.1 C/A - £6,644.79 as at 14/04 /2025     BBI/A - £1870.77 as at 09/04/25**

**The Council to resolve to pay the following invoices and to consider any invoices received after the publication of the agenda: -**

**5.2 Clerk's Salary – 4 weeks x 10 hours a week Gross pay - £574.40**

Net pay to Clerk £459.60 + expenses £31.49= **£491.09**

**5.3 BG - Lengthsman's tasks for May – tba**

**5.4 Penny Clapham – internal audit fee - £109.50**

**6. Village Green** a) Monthly report b) replacement benches – update. c) Rospa Inspection feedback d) DADs outdoor play arrangements- update e) the use of land behind the VG fence

**7. Planning: - The Council to consider the following applications along with any received between the publication of the agenda and this meeting**

**Applications: 7.1 Dartmoor National Park - 0180/25 – Reedy, Dunsford, EX6 7AB –**

Erection of 4.5m high steel structure for solar panels with associated groundworks

**Decisions: 7.2 Teignbridge District Council 25/00417/FUL – West View Farm,**

**Dunsford EX6 7AY –** Demolition of six agricultural buildings, construction of two dwellings and construction of new vehicular access for Westview Farm (resubmission of withdrawn application 24/02061/FUL)

**7.2 – Dartmoor National Park -0164/25 – Westacombe Farm, Dunsford, EX6 7DJ –**

Erection of steel framed, timber clad building for the storage of straw, hay bales and machinery (49m x 15m) – Prior approval not required.

**8. Lengthsman –** Tasks for June to be discussed

**9. Annual Parish Meeting –** To review and note any amendments for next year.

**10. Matters brought forward by the Chairman (for information only /possible addition to next month's agenda including: - a)** Any pressing **Highways issues** for Clerk to pass on to Highways' contact

**11. Date of next meeting – Tuesday 1<sup>st</sup> July 2025 7:30 pm in the Village Hall Dressing Rooms**

Signed *Lynne Ogden*

Clerk to Dunsford Parish Council 29<sup>th</sup> May 2025

### **Email circulation during the past month**

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests and newsletters
- DALC newsletters
- Devon Communities Together – various newsletters
- Teignbridge District Council newsletter
- Devon County Council newsletter
- Connected together article from DNPA