**DUNSFORD PARISH COUNCIL**

 **Clerk to the Council: Lynne Ogden, Moorview, EX67SB. 01392 811236** **dunsfordclerk@gmail.com**

 **To all members of Dunsford Parish Council July 2020**

Due to the Corona Virus preventing a physical meeting and the Government introducing the Coronavirus Bill 2019-21, you are summonsed to join a virtual Zoom meeting on Tuesday 7th July at 7.45pm. The chair will issue invitations, by email with a link, which you simply need to click on. NB. The Government recognises virtual meetings as a replacement for the physical meeting

**Democratic / Public Question Time**: Members of the public are invited to attend this meeting remotely but will need to contact the Clerk in advance so that an invitation and link can be sent.

 **AGENDA** (restricted)

1. **Declaration of Interest Register of Interests**:

a. Councillors are reminded of the need to update their register of interests.

b. Councillors are reminded that they should not vote on any agenda items that relate to the financial interest of a relative, close friend or associate and that, in this case, they can only speak on the matter when members of the public are also allowed to.

1. **Minutes of the meeting held on June 2nd, 2020** – to consider the approval of the minutes of the last meeting of the Council and Chairman to sign at earliest convenience.
2. **Progress reports** (on items not covered elsewhere on the agenda)
	1. **Action Points from last meeting- to update the Council & note those not completed**
	2. **Clerk’s report –** as attached
	3. **Housing survey/Affordable Houses project –** Updates  **Cllrs French/Radclyffe**
	4. **Flooding issues –** Update of possible sandbags storage **Cllr Morris**
3. **Correspondence: -** List of correspondence received by email listed overleaf
4. **Finance 5.1.C/A £3939.50 as at 22/05/2020 BBI/A £1825.08 as at 11/05/2020**

**The Council are reminded that they resolved to apply for the exemption certificate at the last meeting and the Clerk has submitted this to PKF Littlejohn**

**5.2 Bank Reconciliation and Statement**

**5.3 Internal Audit Completed by P. Clapham –** The Council to discuss any recommendations

**5.4 Annual Governance Statement To be read by the Clerk and signed and minuted**

**5.5 Annual Accounting Statement To be signed by the Chairman and RFO**

 **For information: Period for the exercise of public rights – Monday 13th July to Friday 21st August 2020**

**To resolve to pay the following invoices which are attached for your information: -**

**5.6** Clerk’s Salary – 5 weeks x 10 hours a week - Gross pay £528.50 Net pay to Clerk £422.90 **(**Tax to HMRC £105.60 to be paid in Q1)+ expenses of £39.45 **Total to Clerk - £462.35**

**5.7 GDPR data protection fee renewal - £40**

**5.8 HMRC – payment of tax Q1 (April, May and June) - £274.40**

**5.9 Elliott Fairs for Lengsthman work undertaken - £100**

 **6. Village Green –** As instructed by the Government, the Village Green continues to be closed till further notice.

 **7. Planning: - Applications** **7.1 –Teignbridge 20/00896/LBC Brook Farm House – Removal of chimney**   **Decisions 7.2- None**

 **8. Lengthsman for Dunsford –** feedback from first trial month. - **Cllrs Matthews, Smallridge and Gardner**

 **9.** **Covid 19 support from Council** – update and assign tasks, as needed. **Cllr Heard**

 **10. Signage for Village -**a)The Council to choose the three pictures to be used- In order to make best use of the meeting time, all Cllrs are asked to look at the pictures beforehand (attached) and make a preliminary choice from each page/group. These choices are to be emailed to the Clerk by Friday 3rd July who will then use this information to produce a final selection (to be sent to Cllrs on Monday 6th July) from which the winners will be chosen. b) The Council to organise the presentations (before the end of term) c) The Council to resolve that the Clerk should purchase the necessary items for presentation and state costs. **Clerk**

 **11. Matters brought forward by the Chairman** (for information only /possible addition to next month’s agenda)

 **12. Date of next meeting** Tuesday August 4th 2020

 Signed Lynne Ogden Clerk to Dunsford Parish Council 2nd July, 2020

**Email circulation during the past month**

* Teignbridge District Council weekly list of applications for planning
* Planning applications and decisions from DNPA and Teignbridge
* Rural Services Network Bulletin plus Funding Digest
* DALC newsletters
* Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust, DNPA and Gary Powell
* Parish Online newsletter
* Household waste recycling Info.
* DNP Forum Meeting info.
* Test and Trace scam warnings
* Local bus service update
* Consultation: New funding for supported bus services update
* Road closure Info. The Hazels to the Royal Oak
* Grant fund to Community buildings info.
* TALC meeting info.
* DNPA Development management committee info.
* Local plan virtual presentation info