

# DUNSFORD PARISH COUNCIL

Clerk to the Council: Lynne Ogden, Moorview, EX675B. 01392 811236 [dunfordclerk@gmail.com](mailto:dunfordclerk@gmail.com)

To all members of Dunsford Parish Council September 2020

## PLEASE NOTE EARLIER TIME TO MAKE USE OF AVAILABLE LIGHT

You are summonsed to attend a meeting of the Parish Council at the Village Green on Tuesday 1<sup>st</sup> September 2020 at 7.00 pm. Please bring your own chair. In the event of bad weather, a meeting will be held via Zoom. The final decision on where will be taken by 12 noon on the day, so check your emails after this.

**Democratic / Public Question Time:** Members of the public are invited to attend this meeting remotely but will need to contact the Clerk in advance so that an invitation and link can be sent, in case of poor weather.

## AGENDA

1. **a) Apologies – To receive apologies and approve reasons for absence.**  
**b) Declaration of Interest Register of Interests:**
  - a. Councillors are reminded of the need to update their register of interests.
  - b. Councillors are reminded that they should not vote on any agenda items that relate to the financial interest of a relative, close friend or associate and that, in this case, they can only speak on the matter when members of the public are also allowed to.
2. **Minutes of the meeting held on August 4th, 2020** – to consider the approval of the minutes of the last meeting of the Council and to be signed by the Chairman.
3. **Progress reports** (on items not covered elsewhere on the agenda)
  - 3.1 **Action Points from last meeting- to update the Council & note those not completed**
  - 3.2 **Clerk's report** – as attached
  - 3.3 **Housing survey/Affordable Houses project** – To consider the FAQ document and organise distribution. Cllrs French/Hayes/Morris/Smallridge/Heard
  - 3.4 **Reports from other councillors/ representatives**
4. **Correspondence:** - List of correspondence received by email listed overleaf
5. **Finance** 5.1.C/A £7472.52 as at 24/07/2020 BBI/A £1825.23 as at 09/07/20  
**To resolve to pay the following invoices which are attached for your information: -**
  - 5.2 **Clerk's Salary** – 4 weeks x 10 hours a week - Gross pay £422.80 Net pay to Clerk £338.40 (Tax to HMRC £84.40 to be paid in Q2) + expenses of £30.49 **Total to Clerk - £368.89**
  - 5.3 **Elliott Fairs for Lengsthman work undertaken - £100**
  - 5.4 **Dunsford Village Stores for food sold as part of the Dunsford Food Bank- £242.00**

**The Exercise of Public Rights Notice ended on 21<sup>st</sup> August** – no member of the public made any requests.

**6. Village Green – update**

**Cllr Morris**

**7. Planning: - Applications 7.1 – DNPA 0351/20** Springfield House – resubmission to include minor external alterations **Decisions 7.2- None**

**8. Lengthsman for Dunsford** – feedback from third trial month and discussion/decision to be made of way forward, including the Village furniture - **Cllrs Matthews, Smallridge, Gardner**

**9. Covid 19 support from Council** – update and discussion/decision as to whether more funding is required. **Cllr Heard**

**10. Signage for Village** - the Clerk to update the Council **Clerk**

**11. HGVs in Dunsford** – the Council to revisit this problem and decide what actions to take. **Cllrs French/Heard**

**12. Subsidised Tree Planting** – From DWT meeting that Cllr French attended in February -The council to re-visit this opportunity to take part in Tree Planting week in November. More info at <https://treecouncil.org.uk/take-action/grants-for-trees/> **Cllr French**

**14. Launch of new website** – the Council to approve the change over to the new website in time for accessibility deadline. **Clerk**

**15. End of Casual Vacancy period-** To consider either an Election or the process of co-opting a new councillor, depending upon outcome. **Clerk**

**16. Training** – the Council to consider any requests for training

**17. Clerk Appraisal and salary review report** **Cllrs French and Morris**

**18. Matters brought forward by the Chairman** (for information only /possible addition to next month's agenda)

**19. Date of next meeting** Tuesday October 6th 2020

**A REMINDER THAT THE VILLAGE SKIP IS AT BUTT'S ON SATURDAY 17<sup>TH</sup> OCTOBER**

Signed *Lynne Ogden*

Clerk to Dunsford Parish Council 26<sup>th</sup> August, 2020

## **Email circulation during the past month**

- Teignbridge District Council weekly list of applications for planning
- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digest
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust, DNPA
- Notice of Casual vacancy info
- Farmer's market notice
- Info re Village Hall closure
- Invitation for applicants fro DALC board of Directors
- Updated Cllr contact details plus amendment
- Letter re Butt's culvert work
- Scam email info