

DUNSFORD PARISH COUNCIL

Minutes of meeting held via Zoom on Tuesday 2nd February 2021

Present: Cllrs P French (chairman), K Morris (Vice Chairman), D Gardner, P Hayes, D Matthews, C Heard, H Phipps, M Gordon, County Cllr J Brook and the Clerk Lynne Ogden. District Cllr S Purser did attempt to join the meeting. (The Clerk will sort out the issue for the next meeting)

1. a) Apologies – Cllr Smallridge

b) Declaration of Interest/ Register of Interests: None

2. Minutes of the meeting held on January 5th 2021 had been distributed, were approved and will be signed at the earliest convenience.

3. Progress Reports

3.1 Action Points from last meeting- All action points had been addressed or put on the agenda, excepting that the Clerk needs to liaise with Cllr Heard re Operation London Bridge

3.2 Clerk's report – had been sent to all Cllrs

3.3 Housing & Infrastructure Steering Group – Cllr French reported that the group had met on January 12th in order to respond to questions posed by Dartmoor National Park/Hastoe. The answers given have been put on the website and the Clerk will send to all Cllrs. It is not known when Dartmoor National Park/Hastoe will respond. It was noted that, if the project goes ahead, it will be necessary to clarify any conflict of interests in people concerned. **Action Cllr French**

3.4 Reports from other councillors/representatives –

Cllr Purser sent a report that said: - Teignbridge meetings are mainly about dealing with Covid and Sherbourne House in Newton Abbot has opened as a vaccination centre. Teignbridge is still offering grants and other assistance which can be found on their website. The budget has had to be slightly reworked with the extended Lockdown but is due to be finalised towards the end of February. The National census is still going ahead for 21st March 2021.

County Cllr Brook reported that: - **a)** Devon County Council has been having Scrutiny meetings on the budget and fifteen recommendations have gone thorough. There have been extra burdens and this will result in an increase in Council tax (4,99%, of which 3% will be ringfenced for Adult services). He will prepare a sheet with the details and send to the Clerk. **b)** Eighty million pounds have been given to the Council from Central Government over the last year to help with Covid related matters. **c)** The people of Devon deserve credit and a pat on the back as they have done really well in helping to contain the virus. Devon has the second lowest rate in the country. Numbers in hospitals are still quite high but this does include some out of county patients.

4. Correspondence: - List of correspondence received by email listed overleaf - With reference to the road closure in February, the Council would like to know what route the bus will take during this time. It was also noted that there would be increased traffic through the Village during this time, even though it is not the recommended diversion. Also, the school had notified the Clerk that the bins were now being collected from inside the school grounds to avoid rubbish being left on the pavement over the weekend. The Council want to thank the school for organising this. **Action Clerk**

5. Finance 5.1.C/A £8108.55 as at 22/01/2021 BBI/A £1825.37 as at 09/12/2020

The Council resolved to pay the following invoices: -

5.2 Clerk's Salary – 4 weeks x 10 hours a week - Gross pay £460 Net pay to Clerk £368 + expenses of £30.49 Total to Clerk - £398.49 chq 1377

5.3 Elliott Fairs for Lengthsman tasks (6 hrs) - £187.50 chq 1378

5.4 SJB Signs for Village Signage (x5) - £469.20 chq 1379

5.5 G. Dicker for Village Maintenance (Oct, Nov, Dec, Jan) - £360 chq 1380.

For information – The Clerk has requested a precept of £10,757 from Teignbridge District Council

6. Village Green Report – Cllr Morris reported that, due to the weather and the fact the Village Green is being well used, there are quite a lot of patches in the grass that might need reseeding in the future. There is still no recycling taking place and all the rubbish is mixed. The equipment needs cleaning and Cllr Matthews has said he will do it this month. The Covid signs definitely need replacing somehow. (to be discussed in item 10) The benches are being moved around again and do need to be fixed. A discussion took place about why the benches are being moved and it was noted that people using them could not be socially distancing. The benches need to be fixed to the ground. Before this can be done, final locations must be finalised. It was agreed that a plaque can be placed on the bench in the young children's play area. (The Clerk will organise) **Action Cllr Morris/Matthews/Clerk**

7. Planning: Applications: 7.1 DNPA – 0042/21 – Clifford Barton, Drewsteignton – Installation of wood fired stove in ground floor fireplace, with new stainless-steel flue protruding through roof.

The Council had no objections to this application.

Decisions: 7.2 – DNPA 0557/20 – Clifford Barton, Drewsteignton – replacement of ten windows – Grant of Listed Building Consent

A discussion took place about whether the Council should monitor planning developments with conditions attached to them, to make sure they are adhered to. It was agreed that the Clerk will begin a spreadsheet to help with this. **Action Clerk**

8. Lengthsman for Dunsford – Cllr Matthews updated the Council on works done by the Lengthsman and said he was having a meeting with him before he carried out the work in February. Areas that were causing problems /may cause problems in the future were discussed and Cllr Matthews and/or the Clerk will follow this up with the landowners. Cllr Matthews also requested that the Clerk look into applying for a grant to help continue this work.

Action Clerk/Cllrs Matthews/Smallridge/ Gardner

9. Continued Review of Parish Plan and sub group membership – 9.1 The Housing & Infrastructure group is active, last met on 12th January and reported to the Council in item 3.3

9.2 The Recreation & Environment Group will begin in the near future. It will be led by Cllr Pip Hayes who, at the moment is organising the Dunsford Photo book.

9.3 The Emergency Planning Group is being led by Cllr Heard who has drafted the Terms of Reference and they have been approved by the Council. Cllr Heard stressed that this Group has a big area to cover and that other Cllrs will be required to support some of the roles needed, in addition to Cllrs Matthews, Gordon and herself. A lot of research and organisation is needed and it will be necessary to talk to residents to highlight high risk areas.

Action Cllrs French, Hayes and Heard

10. Signage for the Village a) The Clerk reported that the 'unsuitable for HGV sign has been installed at the junction of Briton Street and the B3212 b) The four 'slow down' signs are ready to be installed and the Council discussed the areas to put them. Four positions were agreed and Cllr French offered to talk to landowners to get their permission. County Cllr Brook offered to talk to highways about the use of lamp posts to display the signs. The Clerk will organise the collection of the signs. c) A discussion took place about the type of Covid aware sign for the Village Green. The laminated notices had been affected by the weather and need replacing. The Clerk had circulated a sign used by another council to all Cllrs for their consideration. It was agreed that this more permanent sign would be suitable. Proposed Cllr French Seconded Cllr Morris Vote: 6 for and 2 against. Motion carried. The Clerk will order the sign and collect with signs from above.

Action Clerk/ French/Brook

11. Food Bank – Cllr Heard reported that she had secured an additional grant of £300 from Dartmoor national Park to continue the foodbank. This does have to be used by March 31st. She has produced a new poster to put in the shop to remind residents that it is available.

12. CCTV in the Village – A Councillor has been approached by a couple of residents about having CCTV at the entrances to the Village. There is no longer a police presence and they felt this would help with security. The Council had a discussion on the matter and opinions were mixed. Generally, it was thought that it was not suitable for a rural village although individuals could, if they so wish, install their own but should consult the DNPA first in case planning permission is required (location dependant).

13. Photobook for Dunsford – Cllr Hayes reported that the group had gained quotes for the printing of the photobook. The Council discussed these and decided that they would purchase 300 books of a big size (21 cm x 29cm). The Council will be the purchaser but Cllrs Hayes, Morris and French offered to underwrite the project if a profit has not been made in three years of publication. The book will be sold at a cost of £15. **Action Cllr Hayes**

14. Training – Cllr Gordon requested to attend a Good Cllr training course. The Council approved.

15. Matters brought forward by the Chairman: - a) a street light (by Sunnybank) is flickering on and off first thing in the morning **Action Clerk** b) there appears to be an increase in dog mess in the Village again. The Clerk will put a note in the Parish Magazine again. c) there still seems to be loose slates on a building that could be dangerous **Action Clerk** d) dogs have been seen chasing sheep in two fields by the B3212. **Action Clerk in p.mag with item b above** e) Online banking for the Council? The Clerk will collect information for the next meeting. f) Tony Griffin has made a request for local photos and records that could be digitalised and stored with the TV History Centre. The Council thought this was a good idea and is prepared to work with him but thought there would be residents who would also have things that may be of interest to him. The Clerk will liaise with him re Council documents.

16. Date of next meeting Tuesday March 2nd 2021 (via Zoom)

There being no other business, the Chairman closed the meeting at 9.45 pm

Signed as a true record..... **Cllr P French (Chairman)**

Date

Email circulation during the past month

- Teignbridge District Council weekly list of applications for planning
- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digest
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust, DNPA
- Info re Household waste recycling centres
- Info re laptops and tablets for disadvantaged children
- Budget consultation meeting info
- Climate emergency response support network info
- Notification of play area Inspection/covid sign info
- Local bus info
- Citizens advice Teignbridge Q3 report