

# DUNSFORD PARISH COUNCIL

## Minutes of meeting held in Village Green on Tuesday 6th July 2021

**Present:** Cllrs P French (chairman), K Morris, P Hayes, M Gordon, C Heard, Cllr Gardner  
County Cllr Brooks and the Clerk Lynne Ogden.

**1. a) Apologies –** Cllrs A Smallridge and District Cllr Purser

**b) Declaration of Interest/ Register of Interests:** None

**2. Minutes of the Annual Council meeting and ordinary Council meeting held on June 1st 2021** had been distributed, were approved and were signed.

### **3. Progress Reports**

**3.1 Action Points from last meeting-** The majority of action points had been addressed or put on the agenda. The **outstanding actions** from the June meeting are still being processed and will be revisited in August. These are: - 1)

Facebook link for the Recreation & Environment Group to be put on the website

2) Report back from Wicksteed regarding the rusty screws on the play equipment.

3) Plaque for bench in Village Green

4) Liaise with Tony Griffin re Council documents of interest to the Teign Valley History Group

5) Clerk to explore online banking for the Council

**Action Clerk**

**3.2 Clerk's report –** had been sent to all Cllrs.

**3.3 County Cllr Brook reported that:** - There has been a large intake of new councillors in Devon County Council which has resulted more training for all departments. This has been very useful. Cllr Brook, himself, remains on the same committees as before and, in relation to this, he sees changes happening with the Farm Apprenticeships. There is a grant available for updating Village furniture. Details will be sent to the Clerk. He expressed interest in the work that the Housing and Infrastructure group is doing for Dunsford.

**District Cllr Purser sent the following report:** - Today, Sunday, is Thank you day so I would like to add my thanks to everyone who has helped in whatever way throughout the last few terrible months.

The Local plan is out for consultation with lists of potential housing sites, please review and add any comments you may have via the Tdc website.

Tdc 5 year tree planting strategy has now been published, again please review and add any comments via website.

COVID recovery plan to be published soon and discussed by committee on 26 august.

Tdc civic service will be on 28 November at 3pm at St Luke's Church, Milner, Newton abbot.

**3.4 Housing & Infrastructure steering Group -** Cllr French updated the Council and informed them that the group had discussed the likelihood of another survey being necessary. Teignbridge has now taken over the survey process from Devon

Communities Together and they are considering a draft of a new survey. Hastoe are discussing the possible sites with Landowners. The appointment of an architect has been delayed.

**3.5 Emergency Planning Steering Group** - Cllr Heard reported that a meeting had been planned but had to be postponed. Due to other commitments of Councillors, it is likely be September when it is rescheduled.

**3.6 Recreation & Environment Steering Group** – Cllr Hayes reported that, due to other commitments, an initial meeting has not been planned yet.

**3.7 Feedback from the Three Parish Meeting** – Cllr Morris reported that she and Cllr Smallridge attended the meeting and that it was always nice to meet up with other councillors doing a similar job to you. Topics discussed were – the lengthman, a snow warden, sandbags and road closures. The Chairman thanked them for attending and Christow for hosting the meeting.

**4. Correspondence: - List of correspondence received by email listed overleaf.**

**5. Finance 5.1.C/A £6313.85 as at 11/06/2021 BBI/A £1825.45 as at 10/05/2021 Income** - Cllr French paid a cheque for **£270** to the Clerk in payment of 18 copies of the Dunsford Photo books sold.

**The Council resolved to pay the following invoices: -**

**5.2.** Clerk's Salary – 5 weeks x 10 hours a week - Gross pay £575

Net pay to Clerk £460 + expenses of £30.49 Total to Clerk - **£490.49 chq 1403**

**5.3** SLCC – Annual Subscription - **£112 chq 1404**

**5.4** Devon Community Together Annual membership - **£50 chq 1405**

**5.5** ICO – Annual payment - **£40 chq 1406**

**5.6** Q1 Reconciliation to be presented to the Council and signed by the Chairman

**5.7** TDC - emptying of dog bin at Steps Bridge (year 2021 -2022) - **£536.76 chq 1407**

**6. Village Green Report** – **a)** Cllr Morris reported that the bins have been cleaned and everything looks ok. She hasn't been able to properly hand over the role to Cllr Matthews yet but hopes to soon. A resident had reported to the Clerk that the glass in the lamp is loose. Cllr Morris has inspected this. It is a piece of Perspex that is loose and is unable to fall out as it too is too big so is not a hazard but does need attention. Cllrs Gardner and Gordon offered to deal with it. **b)** Cllr Morris has spoken to the Head Teacher of Dunsford Academy about the problem of children accessing the grounds behind the Village Green. A letter has gone out to all parents asking them to not let their children climb over the fences. This now needs to be monitored. **c)** To address the points raised about the risk assessment, the Council agreed it would be good to fix the litter bins inside an enclosure. If this also has a roof, it would prevent rain getting into the bins which would make them easier to empty. The Clerk was asked to get quotes for this. **Action Clerk/Cllrs Morris/Matthews**

**7. Planning: - Applications: - 7.1. DNPA 0301/21** – Felspar, Dunsford – Replace glass conservatory roof with slate roof and replace internal window with door. **7.2. DNPA 0339/21** – Hayes, Dunsford – single storey side extension, timber cladding and slate roof (revisions to 0102/21) **7.3. Teignbridge 21/01419/FUL** – Zeal Farm, Dunsford – Erection of a timber stable block

**Decisions: – 7.4 Teignbridge 21/01035/HOU** – Reedy Meadow Nursery – Raise roof and single storey extension – Grant of conditional planning permission **7.5 Teignbridge 21/00547/VAR** – Westmoor, Dunsford – Variation of condition 3 on planning permission 18/00221/FUL to allow use as holiday or ancillary accommodation

**8. TALC** – the email received from the Chair of another Parish Council was discussed. Cllr French will feed back the points raised. **Action Cllr French**

**9. Photobook** – Cllr Hayes reported that sales are still taking place and she will talk to people about passing on the money to the Clerk. **Action Cllr Hayes /Clerk**

**10. Foodbank** – Cllr Morris gave a number of receipts to be put for payment at the August meeting. The Clerk will update the figures and send to all councillors. **Action Clerk**

**11. Payment towards maintenance of the Village in the Vicinity of the Church** – A discussion took place and it was decided that the Council would make one payment of £500 at the next meeting and revisit the situation next Spring.

**12. Dartmoor Local Plan Modification Consultation** – The Council was made aware of this and decided that no formal report was necessary from the Council. Individual Councillors will respond, if they so wish.

**13. Matters Brought Forward by the Chairman** – a) No further highways issues added to the list. The Clerk will report other outstanding issues in her meeting next week. b) Power and water access for the Village Green – agenda item c) Cllr Morris reported that the defibrillator had been taken and used this week. When it was returned, the person was very thankful for it being available. She also informed the Council that a defibrillator training session is taking place in the Village Hall on July 19<sup>th</sup> from 7 pm till 9 pm. d) the condition of the phone box is deteriorating. There is still an active phone in it – agenda item e) the situation regarding the Millennium photos was discussed and the Council are happy for them to be included in other Council documents in being available to the Teign Valley History Group. f) the Clerk updated the Council on the conversation with a local land user regarding drainage.

**12. Date of next meeting Tuesday August 3rd 2021** (venue to be confirmed)  
**There being no other business, the Chairman closed the meeting at 9.35 pm**

Signed as a true record..... **Cllr P French (Chairman)**

Date .....

## Email circulation during the past month

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digest
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust, DNPA
- Parish Online newsletter
- Various information regarding consultation period of modifications to the Dartmoor National Park Local Plan
- Notes on discussion between the Clerk and Organiser of the Old barn temporary campsite
- Request re Bouncy Castle in the VG
- Wild About Devon Launch event
- Three Parish meeting Agenda
- Notes on discussion at meeting between the Clerk and Highways Officer
- Information on Teignbridge Local plan Review
- TDC presentation slides from 9<sup>th</sup> June
- Information re landowner/tenant query
- Cancellation of 7<sup>th</sup> July DNP Forum
- Resilience Forum Information
- Email regarding Reforming TALC