

# DUNSFORD PARISH COUNCIL

## Minutes of meeting held in Village Hall dressing rooms on Tuesday 4<sup>th</sup> January 2022

**Present:** Cllrs P French (chairman), K Morris (Vice chairman), C Heard, M Gordon, P Hayes, H Smith, D Matthews and the Clerk Lynne Ogden. **One member of the public attended.**

1. **a) Apologies** – County Cllr Brook, District Cllr Purser, Cllrs Smallridge and Gardner  
**b) Declaration of Interest/ Register of Interests:** None

**2. Minutes of the Council meeting held on December 7<sup>th</sup> 2021** had been distributed, were approved and were signed.

### **3. Progress Reports**

**3.1 Action Points from last meeting-** All Clerk's actions completed.

**3.2 Clerk's report** – and meeting with Highways had been sent to all Cllrs.

**3.3 District Cllr Purser sent the following report: -**

I hope you are all well and enjoyed Christmas and I would like to wish you all a Happy New Year with hopefully and end to the pandemic.

Please accept my apologies for your upcoming meeting.

A few District updates.

TDC has received £115k to continue the Rough Sleepers initiative and so continue to offer help and support. Currently 5 in Teignbridge all of whom have been approached but do not want to be housed.

Various grant schemes for businesses are now available please see TDC website

TDC are looking to assess demand for compact homes with potential for low or zero carbon footprint and locally built. Go to TDC website to register an interest.

Local plan consultation runs to 24jan and includes potential renewable energy sites in the Teign Valley, again see website.

Budget survey runs to 25<sup>th</sup> Jan, see website, likely to be a £5 increase on a band D property.

20mph speed limit over all of Newton Abbot has been rejected but some support for specific areas i.e., outside schools and children's nurseries.

TDC still seeking that decisions of virtual meeting are legal, savings in time and costs with having virtual meetings are significant never forgetting health implications as well.

**3.4 Housing & Infrastructure steering Group** – There is a meeting with Hastoe on January 11<sup>th</sup>, after which, a group meeting will be organised. **Action Cllr French**

**3.5 Emergency Planning Steering Group** – It is hoped that this group will meet very soon. Cllr Smith requested to join this group and was accepted. **Action Cllr Heard**

**3.6 Recreation & Environment Steering Group** –Nothing to report **Cllr Hayes**

**3.7 Climate Emergency Steering Group** – Cllr French reported that the group had not met since the last Council meeting but a meeting is planned for 31<sup>st</sup> January.

### **3.8 Reports from other meetings attended by Cllrs - None**

**4. Correspondence: - List of correspondence received by email listed overleaf.**

**5. Finance 5.1.C/A £10173.77 as at 12/11/2021 BBI/A £1825.56 as at 09/11/2021**

**Income – Dunsford photobook sales - £195**

**The Council resolved to pay the following invoices (including HMRC 5.7): -**

**5.2. Clerk's Salary – 4 weeks x 10 hours a week - Gross pay £460**

**Net pay to Clerk £368 + expenses of £29.49 Total to Clerk - £397.49 chq 1423**

**5.3. Elliott Fairs – Lengthsman duties (December) - £125 chq 1424**

**5.4. Village Hall MC – Room hire - £77 Chq 1425**

**5.5 Graham Dicker – Village Green Main/ance -April – December incl - £810 chq 1426**

**5.6 Q3 reconciliation will be presented next meeting as bank statement not received.**

**6. Village Green Report** – Cllr Matthews reported that he had blown the leaves away from the play area. Some weeds are beginning to grow back but otherwise all is fine. The Council will need to get a tree surgeon to cut back the large tree in the green. The Clerk was asked to get quotes. Cllr Matthews is happy to meet with workmen to explain what is needed. Cllr Morris is still working on shelters for the bins. **Action /Cllrs Matthews/Morris/Clerk**

**7. Planning: - Applications – 7.1 – 21/02844/NPA – Ford Cottage – Application for prior Approval for change of use of agricultural building to a dwelling**

**Decisions 7.2 – DNPA 0580/21 – Clifford Barton, Drewsteignton, EX6 6QB – installation of a wood fired stove in existing disused ground floor fireplace with new stainless steel flue protruding through roof – Grant of Listed Building Consent 7.3 – Teignbridge –**

**21/02471/NPA – Combe Farm, Six Mile Hill - Application for prior Approval for change of use of agricultural building to a dwelling – Grant of request for Prior Approval**

**8. Photobook** – The fund has now replaced its loan to the Council and is in profit. This and any future profit will be put towards environmental projects for the Village. A further £15 was paid to the Clerk.

**9. Teignbridge draft Local Plan (part 3)** – The Council revisited this topic. The Clerk had taken advice and had been told that Councils would normally get involved in making comments at the planning stage, rather than the consultation stage. The Council had disseminated information and had made provision for residents that were not able to use the internet, in an effort to include as many people as possible. The Chairman repeated the fact that all individuals as possible should make their views known to Teignbridge. The closing date is 24<sup>th</sup> January 2022.

**10. Policy Review – a)** The Council had an initial discussion on the section of its Standing orders that deals with voting procedures. The Clerk had sent suggestions from the NALC model version but the Council asked for clarification. The Clerk will ask for advice and report back.

**Action Clerk**

**11. Lengthsman/ Highways** – The Lengthsman report and the notes from the Clerk/Highways meeting had both been sent to all Cllrs. The following was noted: - Thomas Cross – Highways will enlarge the haunch to help the water run-off. This will be put on the list for next year (after April). It was noted that the Landowner had not yet cleared out the ditch as he had offered. The Clerk was asked to write to him asking when he is able to do this. During the holiday period, the heavy rain had caused water to run across the school playground and down the wall onto the road. The drain was blocked and the water went on to the land of Court Cottage. It was agreed to ask the Lengthsman to clear the drain and the Clerk was asked to contact the school to make them aware.

**Action Clerk**

**12. Noticeboard (potential hazard issue)** – This discussion was re-opened and it was decided that the notice boards had to be removed from the present location as it was a Health and safety issue. Cllr Matthews has spoken to the Church wardens and they are happy for the boards to be sited on their land (maybe only temporarily until a safe site can be agreed). A member of public is willing to help and the Council agreed for Cllr Matthews to go ahead and move the boards. Proposed: Cllr Matthews Seconded: Cllr French Vote: Carried with 1 abstention.

As a result of this, Cllr Matthews asked for the Council to review its H&S policy.

**Action Cllr Matthews/Clerk**

**13. Matters Brought Forward by the Chairman – a)** It was noted that the local footpaths, that had been improved by the stiles being replaced by gates, were now being used much more and, as a result, were getting very muddy around the gateways. The Clerk was asked to contact DNP to see if anything can be done. b) A suggestion box for the Platinum Jubilee celebrations has been placed in Dunsford Stores and residents are being encouraged to contribute ideas.

**Action Clerk**

**14. Date of next meeting Tuesday February 1st 2022** in the Village Hall Dressing rooms. **There being no other business, the Chairman closed the meeting at 9.06 pm**

Signed as a true record..... Cllr P French (Chairman)

Date .....

## Email circulation during the last month

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust and DNPA.
- Economy information from County Cllr Brooks
- Devon Climate Emergency Newsletter
- Community Payback awareness session information from Gary Powell
- Telecom's installation information from District Cllr Purser
- Mel Stride Christmas card
- District Cllr Purser's report – TDC update
- Lengthsman's report
- Highways/Clerk's meeting notes