

Dunsford Parish Council
Meeting of the Emergency Planning Group
Minutes of Meeting held 15th Feb 2022

Present: Cllr Matt Gordon, Cllr Duncan Matthews, Cllr Hayley Smith and Cllr Claire Heard (in the chair)

1. **Apologies:** None
2. **The Committee to address the initial planning stages of the compilation of the Dunsford Emergency Plan**

The Terms of Reference previously circulated were approved.

This was the first meeting of the committee and it was established that the group and potential affiliated responders would also be known as the Dunsford Emergency Response Team or D.E.R.T.

Cllr Heard offered the committee to view the past information in her possession of establishing an emergency plan but it was deemed that some of the information was a little outdated and would be of minimal use.

3. **Assignment of tasks /research to Committee members**

It was agreed that as there was much to discuss, it would be beneficial to initially break down the discussion to firstly discuss the potential hazards and emergencies which the community may experience.

Each Cllr decided to adopt 3-4 identified risks/hazards to explore in more detail, assessing possible incidents which could be caused by the hazard and possible actions which could be taken, to mitigate the risk or help to alleviate possible suffering or disruption.

The list of allotted risk investigation is as follows:

Hayley: **Electricity/Water Failure, Fire/Explosion and Acts of Terrorism**

Duncan: **Medical Emergencies, Road Accidents, and Violent Anti-Social Behaviour**

Matt: **Flooding, Snow/Ice Disruption, Storm Damage and Water Shortage**

Claire: **Hazardous Vapour or Chemical Release, Aircraft Accidents and Disease**

It is hoped that each risk will have been initially assessed and findings circulated by each Cllr via email before the next meeting. It was noted that Cllr Gordon is due to have an addition to his family and may not be able to commit as much time as he would like.

4. The Committee to suggest the current/next stages of the plan preparation to the full Council at its next meeting

The matters discussed will be shared with the full Council at the next meeting. It was agreed that DERT would meet bimonthly.

The next meeting will provisionally take place 29th March 2022 at 7.00pm. (TBC)

Signed by

Lead Councillor Claire Heard.....

Date.....