

DUNSFORD PARISH COUNCIL

Minutes of meeting held in Village Hall dressing rooms on Tuesday March 5th 2024

Present: Cllrs P French (Chairman), R Squire, P Lewis, K Morris, T Anderson, H Smith and A Arnold (partial attendance), District Cllr Swain and the Clerk Lynne Ogden

2 members of the Public attended. The Chairman invited them to speak. One person wanted to make the Council aware of some facts about a recent planning application he had put in to DNPA. He believed that the Council may have received the wrong information and was concerned that some information was posted very late on the DNPA website. He thanked the Council for listening.

1. a) Apologies – Cllrs Matthews, Heard and County Cllr Brook, District Cllr Purser.

b) Declaration of Interest/ Register of Interests: None

2. Minutes of the Council meeting held on February 6th 2024 had been distributed, were approved and signed.

3. Progress Reports

3.1 Action Points from last meeting- All actions completed except the following, which are ongoing/ included in the agenda – a) Funding for benches in the VG
b) Noticeboard refurbishment c) New Lengthsman d) Annual parish meeting

3.2 Clerk's report – had been sent to all Cllrs with the Highways report

3.3 District Cllrs Purser and Swain had both sent a report which had been sent to all Cllrs. District Cllr Swain wanted to add that there was a concern over the lack in parity between District Councils, Devon County Council and Torbay in the Devolution System.

3.4 Housing Working Group – Cllr French sent the following report to all Cllrs: -

There have been two Housing related meetings since the last PC.

The first involved Christow Community Land Trust (CCLT) and staff from Middlemarch Community Led Housing CIC, with the objective of exploring if there would be any advantage to our project, if we formed our own CLT, or joined with CCLT (subject to conditions).

It was a useful meeting, but we agreed there was no tactical benefit to the current project from forming our own CLT or joining with CCLT. Some strategic benefits were tabled but subsequently Hastoe advised these would not help us. However, it is worth exploring further with CCLT, whether a Teign Valley CLT would create wider input and support a broader interest project portfolio.

The HWG were advised by TDC that the PiP application submitted by the Developers for site 1 has not been determined. TDC are in discussion with the Developer to get an extension on the timeline to reply.

Hastoe and TDC had a positive meeting with the Agent for the preferred site. Some specific requirements were requested by both parties, none are seen as fatal negatives.

We also discussed the outcomes of the meeting reported above and the need at our next meeting to schedule further public consultation and decide how that would be carried out.

Action Cllrs French and Matthews

3.5 Dunsford Emergency Response Team – Cllr Smith had sent the following report to all Cllrs: - Meeting held on 29/02/2024. We are currently working on three documents.1) The Emergency Plan 2) A home resilience plan 3) A community leaflet. These will be presented to the Council at the May meeting for approval. Cllr Smith is attending the Devon Communities Resilience Forum on March 22nd. The next meeting is 24th April. **Action Cllr Smith**

3.6 The Dunsford Climate Initiative (DCI) – Nothing to report at present. Next meeting is on 21st March. **Action Cllr Squire**

3.7 Review of Community Assets – Nothing to report at present. Next meeting is on 19th March **Action Cllr Lewis**

3.8 Reports from other meetings attended by Cllrs – None

4. Correspondence: - List of correspondence received by email listed overleaf.

5. Finance 5.1 Current Account/Treasurer's - £4407.80 as at 22/02/2024
Business Bank Instant Account – £1,846.56 as at 09/02/24

The Council resolved to pay the following invoices: -

5.2 Clerk's Salary – 4 weeks x 10 hours a week Gross pay £549.20
Net pay to Clerk £439.40 + expenses £31.49 = **£470.89 chq 1536**

5.3 Elliott Fairs – Lengthsman's tasks for February - **£125 chq 1537**

5.4 Parish Online annual subs - **£81 chq 1538**

5.5 The Council resolved to approve to appoint Mrs Penny Clapham as Internal Auditor

Late Invoice accepted by the Council

5.6 Dunsford Tea Rooms for room hire (DCI)- £10 chq 1539

6. Village Green a) Monthly Report – a) Cllr Matthews had sent the **monthly report** to all Cllrs. The replacement part which is needed on the Climbing frame has been ordered by the Clerk. **b) Replacement benches** - A discussion took place and the Council agreed that the process should be put into action asap. The Clerk will liaise with Cllr Matthews **c) Rospa inspection** –the Council agreed to continue with the same company, so this will take place soon. **Action CMatthews /Clerk**

7. Planning: - Applications: 7.1 Teignbridge - 24/00099/VAR – Cosdon House, Tedburn St Mary, Dunsford – Variation of condition 3 on application 15/02540/VAR (Variation of condition 2 on planning permission 14/01588/FUL to permit re- location and re- orientation of garage) to permit use of the Annexe for holiday letting. The Council had no objection to this application. **Decisions:** None

8. Lengthsman – The Clerk reported that two applications had been received. A discussion took place and Cllrs volunteered for an interview panel. The Clerk will organise interviews as soon as possible. When the new Lengthsman is appointed, the Clerk will arrange the handover session with the outgoing Lengthsman.

Action Clerk

9. Footpath Inspections – Cllr Smith reported that all paths had now been checked and a report will be written.

Action Cllr Smith

10. Snow warden/sandbags – A discussion took place and the Council decided to continue with the same policy with the sandbags. Concern was shown about how quickly they deteriorate, even when covered to keep away from the sunlight.

Cllr Smith volunteered to do the training for the snow warden and asked if two people are able to be put forward for training. The Clerk will discuss with Highways. **Action Clerk**

11. Annual Parish Meeting – A discussion took place and the following was decided: -

The format would be similar to last year but would run from 7pm to 9pm. People who organise activities and other local organisations would be invited to produce displays again and there would be a section when formal reports would be given from 8pm – 8:30pm (approx.). All Council working groups will produce a display of things they are working on. Free light refreshments will be served from 7pm. Planning will begin and reviewed at the April meeting.

Action Clerk/All Cllrs

12. Parish noticeboards – This is ongoing. The Clerk has been sent samples of magnetic backing that could be used. CR has completed some work on both the Church and Parish Council noticeboards which is helping to stop moisture getting behind the glass doors.

Action Clerk

13. Teignbridge Parish Conference 12th March 4 – 7pm at The Courtenay Centre Newton Abbot – (The Clerk and Cllr Morris attended the last meeting). Cllr Anderson agreed to attend the meeting.

Action Clerk/Cllr Anderson

14. Matters brought forward by the Chairman (for. information only /possible addition to next month's agenda including: - a) Any pressing **Highways issues** for Clerk to pass on to Highways' contact – Lea Lane continues to be a big problem. Highways is aware but the Clerk will stress the inconvenience of the continuous flooding. Cllr Lewis said that the potholes in Collabridge Lane had been filled. **b)** Suspended for this meeting- policy reviews, 20s plenty **c)** Cllr Morris reported that she will be running a Defibrillator update session on 21st March in Dunsford Village Hall. **d)** Cllr Frech reported that he had attended the Teign Valley Community Hall 25th Celebrations. The local first responders were in attendance. **e)** Cllr Squire wanted to make the Clerk aware that the way the Policies were displayed on the website made it look like they haven't been reviewed. The Clerk said that the documents were only replaced if there were alterations to the Policy and had put a note saying this with the Policies but agreed to look at how this can be improved to avoid this perception.

**15. Date of next meeting: Tuesday 2nd April 2024 in the Village Hall dressing rooms
There being no other business, the Chairman closed the meeting at 9:40 pm.**

Signed as a true record..... Cllr French (chairman)

Date

Email circulation during the past month

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests
- DALC newsletters
- Devon Communities Together – various newsletters
- Teignbridge newsletter
- Devon County Council newsletter
- Devon Climate Emergency newsletter
- Planning Enforcement case ref 23/00317/ENF report
- DCT Resilience Forum Info and invitation
- One Teignbridge – Tuesday 26th March
- Locality Budget confirmation letter
- DNPA Authority and Development Management Committee – 1st march
- Devolution Deal Connect event info