

DUNSFORD PARISH COUNCIL

Minutes of meeting held in Village Hall dressing rooms on Tuesday April 2nd 2024

Present: Cllrs P French (Chairman), R Squire, K Morris, T Anderson, H Smith, A Arnold, D Matthews, C Heard, County Cllr Brook and the Clerk Lynne Ogden

1 member of the Public attended. He was welcomed to the meeting by the Chairman and given permission to speak at item 3.4

1. a) Apologies – Cllr Lewis and District Cllrs Purser and Swain

b) Declaration of Interest/ Register of Interests: None

2. Minutes of the Council meeting held on March 5th 2024 had been distributed, were approved and signed. (with the Chairman correcting and initialling a typing error)

3. Progress Reports

3.1 Action Points from last meeting- All actions completed except the re- presenting of the Policies on the website. Others are ongoing/ included in the agenda

3.2 Clerk's report – had been sent to all Cllrs with the Highways report

3.3 County Cllr Brook reported that: - there is a desire to roll out the Road Warden Scheme, extending what some Parishes are doing already. (With Highways providing the materials and volunteers from the Parish doing the work); some smaller roads are becoming irreparable because they would cost too much to do; the County Budget has been approved but there is still not enough money for the roads.

The Council thanked Cllr Brook for the recent grant received to help pay for the new benches in the Village Green.

3.4 Housing Working Group – The holiday period has made it difficult for the whole group to meet. Cllr French spoke with Mary Ridgeway from TDC today. He was informed that the planning application for the land at Reedy Hill had been passed to a new Case Officer. There has not been a resolution on the PiP. There is still no replacement for Dartmoor National Park representative of the group.

The Member of Public requested the answer to several questions. These will be discussed at the next meeting and sent to him.

Action Cllrs French and Matthews

3.5 Dunsford Emergency Response Team (DERT) – Cllr Smith reported that work on the Emergency Plan was progressing well and that it should be presented to the Council for approval in the near future.

Action Cllr Smith

3.6 The Dunsford Climate Initiative (DCI) – Cllr Squire reported that the group had met on 21st March. Work is continuing on various projects with Beating the Bounds on May 6th being an important event. The Wildlife warden, Pip Hayes, said that the traffic light system for dog walkers, that has been introduced into the areas around Dunsford, seem to be working well.

Action Cllr Squire

3.7 Review of Community Assets – A lengthy discussion took place and it was decided that the group would write a report giving information for the Annual Parish Meeting in order to get feedback from residents about this topic. Once this has been received, the Full Council will decide a way forward.

Action Cllrs Lewis, Heard and Squire

3.8 Reports from other meetings attended by a) Cllr Anderson reported that he had attended the Teignbridge District Council/Devon Association of Local Councils joint meeting with Town and Parish Councils on 12th March. Teignbridge were asking what are the priorities of the Town and Parish Councils? They are also trying to get younger people involved with the Council. b) Cllr Smith reported that she had attended the Resilience Forum on 22nd March. It was a very interesting meeting and worthwhile to talk to Devon County Council representatives, especially about the road warden scheme. She also met with South West Water and other Councillors. Emergency plans were discussed.

4. Correspondence: - List of correspondence received by email listed overleaf. a) Following the posting of the agenda, an email was received from Mr R Hodges, requesting that the Council gives permission to release the Millennium Photo Project from the Devon Heritage Archives, to himself and Mr Parry. This is in order to digitalise the records. A grant has been given by Dartmoor National Park for this to happen.

5. Finance 5.1 Current Account/Treasurer's - £6801.91 as at 21/03/2024

Business Bank Instant Account – £1,846.56 as at 09/02/24 Income: £3000 DCC grant

The Council resolved to pay the following invoices: -

5.2 Clerk's Salary – 4 weeks x 10 hours a week Gross pay £549.20

Net pay to Clerk £439.40 + expenses £31.49 = **£470.89** chq 1540

5.3 Wicksteed Leisure Ltd. – Invoice not received – pay next month

5.4 HMRC Paye Q4 - £237 – chq 1541

5.5 ROSPA – Annual VG inspection – invoice not received – pay next month

Information: Q4 Reconciliation will be presented next month; the internal audit has been set for Friday May 10th

6. Village Green a) Monthly Report - Cllr Matthews had sent this to all Cllrs and reported that the ROSPA inspection had taken place today! He will replace the broken climbing frame grab as soon as it arrives. **b) Replacement benches** – A discussion took place about the plaques that will be put on the new benches. It was decided to seek ideas from the residents at the Annual Parish Meeting which could then be considered by the Council. Cllr Matthews will continue to liaise with the contractor and an invoice for the deposit and materials will be presented at the May meeting. **c)** The new padlock for the VG gate has gone missing and needs replacing.

Action Cllr Matthews /Clerk

7. Planning: - Applications: 7.1 Dartmoor NP – 0111/24 – The Workshops Square Bookhams, Dunsford, EX67DL – change of use of an existing horticultural building to workshops (class E) and storage space (use Class B8) – Certificate of Lawfulness

The Council had no objection to this application

Decisions: 7.2 Teignbridge 24/00129/FUL - Ford Cottage, Dunsford, EX67AT – Removal of agricultural building and construction of two dwellings- Grant of conditional planning permission.

7.3 Teignbridge 24/00099/VAR -Cosdon House, Tedburn St. Mary EX66AN – Variation of condition 3 on application 15/02540/VAR (Variation of condition 2 on planning permission 14/01588/FUL to permit re-location and re-orientation of garage) to permit use of the annexe for holiday letting.

8. Lengthsman – The Council has appointed a new Lengthsman, Barry Green, who will be receiving a handover from the outgoing Lengthsman, Elliott Fairs, during April. The Clerk has organised this for 17th April and will attend the beginning of the session. **Action Clerk**

9. Annual Parish Meeting – Cllr Morris has produced posters for this and Cllrs were asked to collect them to post around the Village. Cllrs Smith, Squire and Arnold will organise the refreshments. Individual Cllrs and the Clerk will meet to finalise arrangements in the coming weeks. The Village Hall will be open from 6pm to allow preparation of the displays and refreshments. **Action All Cllrs/ Clerk**

10. Parish noticeboards refurb. – Ongoing; nothing new to report **Action Clerk**

11 Parish Council Insurance - The Council has a Long - Term Undertaking (LTU) with BHIB insurers. 2024-2025 is the last of the three years (hence no other quotes need to be sought) and an invoice will need to be paid at the May meeting. The Council approved unanimously to continue this undertaking. **Action Clerk**

12. Matters brought forward by the Chairman (for. information only /possible addition to next month’s agenda including: - a) Any pressing **Highways issues** for Clerk to pass on to Highways’ contact – Lea Lane and Farrant’s Hill continue to be a big problem **b)** Suspended for this meeting- policy reviews, 20s plenty **c)** Various issues continue with the street lights which need to be addressed. The Council may be interested in investigating a new scheme which is running in Wales. This will be put on a future agenda.

13. Date of next meeting: Tuesday 7th May 2024 at 7:45 pm in the Village Hall dressing rooms. This will be the Annual Council Meeting, followed by the Ordinary Council Meeting There being no other business, the Chairman closed the meeting at 9:40 pm.

Signed as a true record..... Cllr French (chairman)

Date

Email circulation during the past month

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests
- DALC newsletters
- Devon Communities Together – various newsletters
- Teignbridge newsletter
- Devon County Council newsletter
- Devon Climate Emergency newsletter
- Information regarding Applications for post of Lengthsman
- Rearranged Rural Affordable Housing event 28th March
- Scheme for Homeowners funded by TDC