

DUNSFORD PARISH COUNCIL

Minutes of meeting held in Village Hall dressing rooms on Tuesday June 4th 2024

Present: Cllrs K Morris, (Chairman) T Anderson, H Smith, A Arnold, R Squire, D Matthews, C Heard, Cllr Lewis, District Cllr Andy Swain and the Clerk Lynne Ogden

1 member of the Public attended. The Chairman asked if he wanted to speak but he declined.

1. a) Apologies – Cllr French and District Cllrs Purser

b) Declaration of Interest/ Register of Interests: None

2. Minutes of the Council meeting held on May 7th 2024 had been distributed, were approved and signed.

3. Progress Reports

3.1 Action Points from last meeting- All actions completed except ongoing land registry task for Village Green.

3.2 Clerk's report – had been sent to all Cllrs. There was no Highways meeting this month.

3.3 District Cllr Swain had sent a report but highlighted the the monitoring of Broadband in the Teign Valley by the Overview and scrutiny committee; raised by Suzanne Sanders (chair of committee)

3.4 Housing Working Group –There had not been a meeting of the group but a report had been sent to all Cllrs stating that: -

The Dunsford Housing Working Group note that the site at Reedy Hill Ref 23/02166/PIP was approved by Teignbridge District Council Planning Department on 10th May 2024. Details are available on TDC Planning Portal on [23/02166/PIP | Permission in Principle for the construction of nine affordable residential dwellings | Land At Reedy Hill Dunsford Devon \(teignbridge.gov.uk\)](https://teignbridge.gov.uk/23/02166/PIP)

The HWG understands that the next step will be for the developer to prepare and submit full, technical details of the proposed development. These will be consulted on through the planning portal in the usual way.

The HWG recommends that any work on alternative site options is put on hold until more information is made available about any proposals for the land at Reedy Hill. It is noted that the site at Reedy Hill is not a 'community led' project. The need for good, quality affordable Housing that meets the evidenced need continues to be the main aim of the Housing Working Group.

A Member of the Public asked to speak with regard to the recent Permission in Principle granted for the land at Reedy Hill. No decisions were made as a result of this.

3.5 Dunsford Emergency Response Team (DERT) – Cllr Smith reported that the Terms of reference had been reviewed and that there were no changes. The Draft Emergency Plan which is nearly completed will be presented to the Council for approval in July. **Action Cllr Smith**

3.6 The Dunsford Climate Initiative (DCI) – Cllr Squire reported that: -

Teign River Initiative - Cllr French and D McGahey pursuing and will keep the DCI updated when possible.

Wildlife Warden Activities – Helping create the Biodiversity Plan for Dunsford, surveys of Country Wildlife sites in the Teign Valley, Cirl Bunting survey – first part completed, water survey continued plus Riverfly initial survey for May 2024, additional church hedgerow planting.

Beating the Bounds – Ruth Stevens reported a very well supported, enjoyable event. Great feedback from those who attended. Plans for next year’s event in progress. **Thank you, Ruth, for all your work with this project.**

Street lighting – Cllr Squire to ask full council to invite Ruth Stevens to speak about the Powys project in Wales.

The Council agreed this was a good idea and also considered the choice of discussing it at the 3 Parish meeting.

Parish Magazine - Article for future editions to include hedgehogs, any further ideas please let Cllr Arnold know. **Action Cllr Squire**

3.7 Review of Community Assets – Cllr Lewis had sent a report containing a list of considered assets present in Dunsford and those not present, but desirable, to all Cllrs. (Report available to view on the website).

The committee, having identified the assets have agreed to stand down the committee and request the full Council take on the role of: 1. protecting the existing assets identified as and when required 2. seek opportunities to establish the desired assets currently not present in our community. The Council agreed and thanked the Committee for its work.

3.8 Reports from other meetings attended by Dunsford Cllrs - None

4. Correspondence: - List of correspondence received by email listed overleaf.

5. Finance – Annual Governance and Accountability (AGAR)

5 (a) Bank Reconciliation and Statement – presented at May meeting and signed.

5 (b) Internal Audit Completed by P. Clapham – Completed on 10/5/2024 – One minor recommendation was to add Expected Income to approved budget sheet.

5(c) Annual Governance Statement- This was read by the Clerk, agreed by the Council, and signed and minuted by the Chairman and Clerk

5 (d) Annual Accounting Statement – This was signed by the Chairman and RFO

5 (e) Exemption Certificate – The Council resolved to submit a Certificate of Exemption at the May meeting. This has been sent to the External Auditors.

For information: -

Period for the Exercise of Public Rights: – Monday 10th June to Friday 19th July

Finance - Ordinary

5.1 C/A - £6013.02 as at 08/04/2024 BBI/A - £1,848.60 as at 11/03/24

The Council to resolve to pay the following invoices: -

5.2 Clerk's Salary – 4 weeks x 10 hours a week Gross pay £549.20

+ Bonus payment for extra hours worked - £200 Total Gross pay £749.20

Net pay to Clerk £599.40 + expenses £31.49 = **£630.89 chq 1553**

5.3 Barry Green - Lengthsman's tasks for May - £75 chq 1554

5.4 Penny Clapham – Internal Audit fees - £74.55 chq 1555

5.5 Teignbridge DC – for the emptying of dog bin at Steps bridge - £744 chq 1556

6. Village Green a) Monthly Report – a) No issues found on monthly inspection.

b) Replacement benches - Cllr Matthews reported that the deposit has been paid – no further update from Contractor, awaiting steel order. (Have chased and will chase again). A bench design competition and crowd funding page has been set up. c) resident request for leylandii to be removed. This is not possible at the moment but can be considered in the future. Clerk will reply to resident. d) It was decided that the Council need to confirm the boundaries of the Village Green. The Clerk will investigate and, if necessary, contact Land Registry.

Action Cllr Matthews /Clerk

7. Planning: - Applications: None

Decisions: 7.1 Teignbridge 23/02166/PIP - Land at Reedy Hill – Permission in Principle for the construction of nine affordable residential dwellings – Grant of Permission in Principle

On 13th May, Cllrs Heard, Smith and Anderson made a site visit for planning application

Dartmoor National Park – 0168/24 – Dunsmead House, Brownings Mead, Dunsford, EX67JJ – convert garage into residential accommodation for ancillary use.

The decision was made to support this application

8. Lengthsman – Tasks requested for June – raised path needs further clearing to stop debris building up on the path; Butts Pond is very overgrown and needs clearing; overgrowth along the gully at Thomas Cross needs strimming.

Action Clerk

9. Three Parish Meeting – Dunsford will host this – 7:30 to 9:30 on July 16th. It was decided to ask everyone to bring some food to share. The Clerk will ask for suggested topics for discussion from Bridford and Christow Councils.

Action Clerk

10. Dunsford Show – The Clerk has organised gazebos for the Council and the Village Hall. Cllr Smith will organise and will be supported by Cllrs Morris and Squire. Action Cllr Smith

11. Training – Full Council - Code of Conduct. This will take place on 9th July, 7:0 to 9:30 in the Village Main Hall. Refreshments will be provided by the **Clerk/Cllrs Morris and Arnold**

12. Matters brought forward by the Chairman (for. information only /possible addition to next month’s agenda including: - **a)** Any pressing **Highways** issues for Clerk to pass on to Highways’ contact – there is a depression in the B3212 just before the Mill ; the recurring problem of the depression outside Doone Cottage is a problem again **b)** Suspended for this meeting- policy reviews, 20s plenty **c)** Cllr Smith offered to start a Council Instagram Account as an information tool only (no comments allowed) The Clerk will help her research any possible pitfalls.

13. Date of next meeting: Tuesday 2nd July 2024 at 7:45 pm in the Village Hall dressing rooms. There being no other business, the Chairman closed the meeting at 9:35 pm.

Signed as a true record..... **Cllr French (chairman)**

Date

Email circulation during the past month

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests
- DALC newsletters
- Devon Communities Together – various newsletters
- Teignbridge newsletter
- Devon County Council newsletter
- Devon Climate Emergency newsletter
- Free Planning event from Devon Community Resilience Forum
- Household Support fund info.
- Temporary Traffic Regulation Order for Bridleway 8 25/5 – 25/11 2024
- Update information from Niki Warner, Emergency planning and Business Continuity Officer
- Safety of Lithium Batteries info
- Volunteering in Teignbridge
- Info on Public Resilience Website