

DUNSFORD PARISH COUNCIL

Minutes of meeting held in Village Hall dressing rooms on Tuesday September 3rd 2024

Present: Cllrs P French (Chairman), C Heard, T Anderson, P Lewis, A Arnold, K Morris, D Matthews, County Cllr Jerry Brook and the Clerk Lynne Ogden

0 members of the Public attended.

The Chairman opened the meeting by saying how sorry he is that Hayley Smith has resigned from the Council. He thanked her for her work and said she will be missed, not least for her enthusiasm that she brought to the meetings.

1. a) Apologies – Cllr Squire and District Cllrs Purser and Swain

b) Declaration of Interest/ Register of Interests: None

2. Minutes of the Council meeting held on August 6th 2024 had been distributed, were approved and signed.

3. Progress Reports

3.1 Action Points from last meeting- All actions completed except for **a)** continuing to investigate moving to a gov.uk domain. Clerk attending a webinar on 19/9/24
b) waiting for quotes from Devon Waste re skip hire. TDC have said they could provide someone to staff it for £24 an hour. The Clerk will put an item in the Parish Magazine to try to gauge interest and possible items needing recycling.

Action Clerk

3.2 Clerk's report – had been sent to all Cllrs with the Highways report

3.3 Reports from other Councillors/representatives – **County Cllr Brook** reported that the Council had been on recess so he was just present to take any questions.

The subject of dark skies was discussed and he mentioned that Chudleigh had been successful in following this path due to its population of bats. He will also follow up with Dartmoor National Park as to their Policy as he has just joined their committee.

3.4 Housing Working Group – Nothing to report. The work of this group has been suspended whilst waiting for the detailed planning application for the site on Reedy Hill.

3.5 Dunsford Emergency Response Team (DERT) – A report had been sent to all Cllrs. The Team and the whole Council want to thank Hayley Smith for all the work she put in to completing this document. The plan will be sent to all councillors for discussion/adoption at the next meeting. A discussion took place about hi - viz vests/printing costs for leaflets/first aid kits. It was decided that a first aid kit for each DERT member would be too much to fund and maintain but that it was acceptable to have one that is available to all members. **Action Cllr Morris**

3.6 The Dunsford Climate Initiative (DCI) – Nothing to report. Next meeting is on September 4th **Action Cllr Squire**

3.7 Reports from other meetings attended by Dunsford Cllrs –a) Cllr Arnold attended a Suicide Awareness Course, organised by Teignbridge District Council. She found it an interesting course and had been given some contact support numbers which she thought it would be good to display in the village and website. Also, a regular piece in the Parish Magazine may be useful with a link to the Devon County Council website. Cllr Heard, who has done this course in the past informed the Council that there is another course available which she also found useful

b) The Clerk and Cllr Squire attended the Highways self-help webinar. This was a useful course and it was confirmed that Devon County Council had updated its website, making it easier for Councils to access information on courses/qualifications required for roles such as Road warden/Snow warden etc.

4. Correspondence: - List of correspondence received by email listed overleaf, including the following to be discussed **a) Planning Forum** – no volunteers could attend but Cllr Anderson volunteered to attend a Connect webinar about Planning which has been organised by DALC. **b) 3 Parish Meeting - Bridford** has proposed Tuesday, 15th October 7pm – 9pm. Six, possibly seven Cllrs have told the Clerk that they can attend. She will inform the Bridford Clerk. **Action Clerk**

5. Finance 5.1 C/A - £7635.13 as at 23/08/2024 BBI/A - £1,856.52 as at 09/07/24

Income: £12 from Dunsford Show stall competition

The Council resolved to pay the following invoices: -

5.2 Clerk's Salary – 4 weeks x 10 hours a week Gross pay £549.20

Net pay to Clerk £439.40 + expenses £31.49 = **£470.89 chq 1570**

5.3 B. G. - Lengthsman's tasks for August - **£100 chq 1571**

5.4 Cllr Matthews – Reimbursement for materials for VG benches - **£866.16 chq 1572**

6. Village Green a) Monthly Report – Cllr Matthews had sent a report to all Cllrs. No issues found but the weeds still need attention. (Cllr French will deal with them when the weather allows). Cllr Morris reported that she had found logs strewn on the grass area and discarded branches had been put in the Village Hall oil tank area. Cllr Matthews will remove them. **b)** replacement benches – materials have been purchased and TC has said he will begin work after the Christow Show. **c)** The Clerk has had a request from 2 Oak Cottages with regard to pruning of the walnut tree. Notification has also been received from Dartmoor National Park, (see below under item 7). She will liaise with Dartmoor National Park and the residents. The Village Green will have to be closed whilst work is taking place. She will keep the Council and residents informed.

Action Cllrs Matthews/French /Clerk

7. Planning: - Applications: 7.1 Teignbridge 24/01278/FUL - Land adjacent to Westview Farm – Temporary agricultural worker’s dwelling – The Clerk had organised a site visit for the Council but was then informed that the application had been withdrawn.

7.2 Dartmoor National Park 25/0052 – Trees (conservation area) – Notification to carry out works to tree(s) at 2 Oak Cottages, Dunsford, EX67DB – this will affect the Village Green and the resident has liaised with the Clerk.

Decisions: 7.3 Dartmoor National Park Authority – 0313/24 – Dunsmead House, Brownings Mead, Dunsford – Removal of condition 3 of approved planning decision reference 0168/24

8. Lengthsman – Tasks were discussed. The main priority is the remaining vegetation at Butts Pond. The verges on the B3212 are also in need of strimming. The Clerk will follow this up with Highways/DNP **Action Clerk**

9. Street lighting in Dunsford – This now comes under the Dunsford Climate Initiative and will be discussed on 4/09 **Action Clerk/members of DCI group**

10. Transferring to a Gov.uk domain – The Clerk informed the Council of a support group that has been set up by the Government called Parish Council Domains Helper Service Team. The Clerk will attend a webinar on 19th September for more information. The topic is also on the agenda for the 3 Parish (Dunsford, Bridford and Christow) meeting in October. **Action Clerk**

11. Matters brought forward by the Chairman (for. information only /possible addition to next month’s agenda including: - a) Any pressing **Highways issues** for Clerk to pass on to Highways’ contact - private drives being used as passing places b) Policy reviews are suspended for this meeting c) Concern was raised about the Tea rooms closing but that the Council are not able to be involved as it is a commercial issue. It is hoped that it will re-open again. d) the Council were informed that it is the time of year to start considering any projects for the coming year in readiness for the budget discussion.

Action Clerk/all Cllrs

12. Date of next meeting: Tuesday 1st October 2024 at 7:45 pm in the Village Hall dressing rooms.

There being no other business, the Chairman closed the meeting at 9.11pm.

Signed as a true record..... Cllr French (chairman)

Date

Email circulation during the past month

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests
- DALC newsletters
- Devon Communities Together – various newsletters
- Teignbridge District Council newsletter
- Devon County Council newsletter
- Annual Meeting of Dartmoor National Park Authority info.
- Message from Devon and Cornwall Police regarding the recent unrest in the Country
- Hedging responsibilities info. from Highways