

# DUNSFORD PARISH COUNCIL

## Minutes of meeting held in Village Hall dressing rooms on Tuesday October 1st 2024

**Present:** Cllrs P French (Chairman), T Anderson, P Lewis, A Arnold, K Morris, R Squire and District Cllr Swain and the Clerk Lynne Ogden      0 members of the Public attended.

**1. a) Apologies** – Cllrs Heard and Matthews, County Cllr Brook and District Cllr Purser

**b) Declaration of Interest/ Register of Interests:** None for this meeting. The Chairman informed the Council that he was about to update his Register of Interest due to him being elected on to the Christow Community Land Trust

**2. Minutes of the Council meeting held on September 3rd 2024** had been distributed, were approved and signed.

### **3. Progress Reports**

**3.1 Action Points from last meeting-** All actions completed except for **a)** continuing to investigate moving to a gov.uk domain. **b)** skip hire which are both ongoing – the Council informed the Clerk that the largest skip would be required.

#### **Action Clerk**

**3.2 Clerk's report** – had been sent to all Cllrs. The Highways report to be sent asap

**3.3 Reports from other Councillors/representatives** – District Cllr Swain reported that Devolution for Devon and Torbay seems to be going ahead. He is concerned that Teignbridge will not have any voting rights, even though it is the same size as Torbay. The powers to be gained are not clear and neither is the long-term funding.

In Teignbridge, the Local Plan is going through its final stages.

**3.4 Housing Working Group** – Nothing to report. The work of this group has been suspended whilst waiting for the detailed planning application for the site on Reedy Hill.

**3.5 Dunsford Emergency Response Team (DERT)** - Cllr Morris reported that she is still in the process of adapting the report but that it will be sent to all Cllrs before the next meeting. She also asked the Clerk to check about insurance if the team were to take part in an emergency situation.

**Action Cllr Morris/Clerk**

**3.6 The Dunsford Climate Initiative (DCI)** – A report had been sent to all Cllrs. The group had met on September 4<sup>th</sup> and the Biodiversity Plan had been sent to all Cllrs for approval. This was proposed by Cllr Squire, Seconded by Cllr Arnold. Vote: Unanimous. The Chairman thanked those involved in producing this.

#### **Action Cllr Squire**

**3.7 Reports from other meetings attended by Dunsford Cllrs –a)** Cllr Anderson had attended the Planning Forum. He reported that he had not learnt anything useful for Dunsford. The Chairman thanked him for attending. **b)** Cllrs French and Arnold both attended the Code of Conduct training webinars run by DALC. They both

funded this themselves as they had been unable to attend the inhouse training provided. The Clerk would like to thank them for this.

**4. Correspondence:** - List of correspondence received by email listed overleaf.

**5. Finance 5.1 C/A - £6098.08 as at 20/09/2024    BBI/A - £1,58.36 as at 09/08/24**

**Income: 2<sup>nd</sup> half of the precept due to be paid soon - £8039**

**The Council resolved to pay the following invoices: -**

**5.2 Clerk's Salary** – 4 weeks x 10 hours a week Gross pay £549.20

Net pay to Clerk £439.40 + expenses £31.49 = **£470.89**

**5.3 BG - Lengthsman's tasks for September – £100**

**5.4 HMRC PAYE Q2 - £398.80**

**5.5 DALC In house training - Code of Conduct - £327**

**5.6 Budget 2025-2026** – A general discussion of funds needed was had. The Finance Team will meet to discuss this in more detail on 22<sup>nd</sup> October and report back to the Council in November in readiness for a more detailed discussion on the proposed budget. (Present expenditure and estimated Q4 against budget had been sent to all Cllrs in advance)

**6. Village Green a) Monthly Report** – a) Cllr Morris had done a monthly inspection and noticed that mole hills seem to be appearing. This will need to be monitored. The bins were emptied but do need cleaning. She has spoken to the children on the school Eco committee and has asked for them to help with the recycling in the Village Green. There does seem to be an improvement this month. Cllr French has dealt with the weeds but noted that the leaves are starting to build up. The nettles around the edge need strimming. The Council thanked Simon Green for fixing the bolt on the Village Green gate. b) The metalwork for the benches has arrived. Cllr Matthews will be liaising with TC when he gets home. c) A resident has requested the removal of the leylandii in the VG. It was discussed in the Dunsford Climate Initiative meeting. There are mixed feelings about this. Cllr Arnold has volunteered to talk to the residents whose properties back on to the VG. The Chairman thanked Cllr Morris for stepping in this month. **Action Cllrs Matthews/Arnold /Clerk**

**7. Planning: - Applications: 7.1 Teignbridge 24/01429/HOU** – Serenity Hill, Dunsford – Single story rear extension, new decking and associated works. **The Council had no objection to this application.**

**Decisions: Dartmoor National Park – 0051/24** – Conversion of a redundant reservoir to dwelling (technical details consent following Permission in Principle application 0186/22) – **Refusal of planning permission.**

**8. Lengthsman** – Tasks were discussed and the following were requested a) the drains in Boylands Road near the last houses on the edge of the Village are full of stones. b) The drain about 20m up from the junction with Boylands road needs clearing. c) the gully

running between Boyland farm and Bigport Farm needs clearing.

**The Chairman reported that in the recent heavy rainfalls, the drainage from St Thomas Cross and down Briton Street had been working well. This is down to good maintenance, so thanks go to the present Lengthsman and his predecessor. Action Clerk**

**9. Cllr Vacancy** – The Clerk has advertised the post on the website, all noticeboards and the shop. It was suggested that the Clerk send a poster to the school secretary and ask for it to be included in a newsletter/other admin to parents. There is a closing date of 31<sup>st</sup> October. The Council will wait to see how many residents are interested before planning further.

**Action Clerk**

**10. Transferring to a Gov.uk domain** – The Clerk briefly updated the Council from the webinar attended. More information on costs etc will be given next month. **Action Clerk**

**11. Matters brought forward by the Chairman (for information only /possible addition to next month’s agenda including: - a)** Any pressing **Highways issues** for Clerk to pass on to Highways’ contact – 1. The edge of the road from Greenbridge towards Reedy Corner is very worn and broken up.

It was noted that people were grateful for the two depressions on the B3212 in Dunsford have been filled.

b) Policy reviews are suspended for this meeting c) Two emails had been sent today which Cllrs may not have seen – The Devon Cycling and walking consultation and the Devon and Torbay local transport consultation. Both are running from the 1<sup>st</sup> October till the 30<sup>th</sup> November. Webinars are available and Cllrs will try to attend, if possible. They will be put on next month’s agenda and the Clerk will advertise to residents. **Action Clerk/all Cllrs**

**12. Date of next meeting: Tuesday 5<sup>th</sup> November 2024 at 7:45 pm in the Village Hall dressing rooms.**

**There being no other business, the Chairman closed the meeting at 9.15pm.**

**Signed as a true record..... Cllr French (chairman)**

**Date .....**

### **Email circulation during the past month**

- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digests
- DALC newsletters
- Devon Communities Together – various newsletters
- Teignbridge District Council newsletter
- Devon County Council newsletter
- Devon Community resilience Forum – invitation
- Members bulletin from County Cllr Brook
- Devon Communities Together – AGM info
- One Teignbridge Council Strategy – reply required