

DUNSFORD PARISH COUNCIL

Minutes of meeting held on Tuesday 4th February 2020

Present: Cllrs P French, A Smallridge, K Morris, P Hayes, D Matthews, H Phipps, D Gardner, County Cllr Jerry Brooks and the Clerk, Lynne Ogden.

1. **Apologies** were received by Cllrs Heard and Radclyffe and District Cllr Purser
2. **Declaration of Interest Register of Interests:** None
3. **Minutes of the meeting held on January 7th 2020** had been distributed, were approved and signed.
4. **Progress reports**
 - 4.1 Action Points from last meeting- All action points had been addressed
 - 4.2 Clerk's report – had been sent to all Cllrs. There was one addition.
 - 4.3 A Dunsford Book – Cllr Hayes reported that a team has begun attending events to collect photographs. **Action Cllr Hayes**
 - 4.4 Snow warden – ongoing. Cllr Heard has made an initial contact with the volunteer and will follow this up before the next meeting. **Action Cllr Heard**
 - 4.5 Housing survey/Affordable Houses project – Cllr French reported that he and Cllr Radclyffe had met with Mr Fulford and his agent, with regard to the two possible sites owned by the Fulford Estate. (site 6/ field with barn by the allotments and site 4 Greatmead, opposite the garage/behind the current Hastoe homes were discussed) It was an amiable and productive meeting. Points discussed included the possibility of putting a car park in the Old Orchard adjacent to site 6 and, if the site were to be used, putting in a water pipe to serve the allotments. All agreed site 4 was less suited to the Parish needs as it was too far out of the centre for a useful car park. Mr Fulford did say that any upfront costs would have to be met by the Council or others, not the Fulford Est. A third possible site has a different owner who has agreed to meet but a date has yet to be agreed. Cllr French reported that he has had several emails on this topic and has referred the senders to the link on the Council website. This states, very clearly what has happened. **Action Cllr French**
 - 4.6 Parish Online – Several Cllrs had looked at the system and it was agreed to take the subscription for a year to fully understand what benefits it has and then review the situation in December. **Action Clerk**
5. **Correspondence:** - List of correspondence received by email listed overleaf. A rep. from the Council has been invited to a tree planting seminar 20th February. Cllr French is hoping to attend. **Action Clerk**
6. **Finance** 6.1.C/A £6834.07 as at 20/01/2020 BBI/A £1824.77 as at 09/01/2020 **The Council resolved to pay the following invoices:** - 6.2 Clerk's Salary – 4 weeks x 10 hours a week - Gross pay £422.80 Net pay to Clerk £338.40 (Tax to HMRC £84.40 to be paid in Q4) + expenses of £15.39 **Total to Clerk - £ 353.79 chq 1326**

6.3 DALC for training course on Planning - £147.49 chq 1327

6.4 G. Dicker for contribution to Church grounds maintenance - £500 chq 1328

6.5 Parish Online for Annual subscription as decided in 4.6 - £81. 00 chq 1331

6.6 Vision ICT – final invoice for the design of the website - £390 chq 1329

6.7 Wicksteed for new swing in Village Green - £236.96 chq 1330 (£183.37 from Hastoe grant)

7.Village Green Report -Cllr Morris reported that all was in order, the new piece of play equipment had been installed but that they hadn't tidied up the area very well so Cllr Smallridge did this. The under 5s area is looking lovely and thanks goes to Cllr Matthews for doing this. The slide still needs to be moved and Cllr Matthews offered to do this. The only issue is that Wicksteed did not completely remove one piece of equipment but just cut it down to ground level. This could cause injury if children were to put their fingers in it. The Council agreed that Cllr Morris should ask Wicksteed to put this right. All the other work has been done really well. A small issue of a nail on the decking handrail will be dealt with by Cllr Smallridge. The Chairman thanked Cllr Morris for all her hard work and said the parents and children were really happy with the facilities **Action Cllrs Morris, Matthews, Smallridge**

8.DNPA, District and County Councillors' reports

8.1 County Cllr Brook reported on several budget items. The final settlement from the Government includes increases for Adult Care, Children and Young People and Highways which are all appreciated. There will be a County Council Tax increase which will be £54 for a Band D property. Special Educational Needs budget is still in deficit and may need to be carried over to next year. Devon is still in the bottom 40 schools for budget allocation, meaning our children still get less per head than those in other parts of the country. He wanted to stress that he still has his locality budget of £10,000 to allocate as grants to Parish Councils. They should follow the normal application process to access this money.

On other matters - in his role as Traffic and Highways Officer for Teignbridge, he has been taking part in a working party which is trialling a pilot scheme of 20 mph in Newton Abbot. If it is deemed to be successful, then it might be rolled out in Devon.

The subject of potholes and the trial of a lorry driving around to fix them was raised by a Councillor and Cllr Brook responded by saying that, last year, they were quite up to date with repairing but the amount of rain recently has caused a degeneration in the roads. Drainage maintenance is not happening and this causes a lot of problems. The trial mentioned is taking place in Okehampton and is ongoing.

The Council reported to Cllr Brook that there were still a lot of redundant road signs around the village from previous roadworks.

8.2 District Cllr Purser, although not able to attend, sent an email to the Clerk reporting that - There were mainly budget discussions at Teignbridge but he is attempting to have some

rural aid money back in the budget for all smaller parishes in Teignbridge area (incl. those within Dartmoor national park).

- There may be a potential £80 "bin tax" on all new houses built.
- New housing developments are still proving contentious.

9. Planning: - Applications 9.1 – Teignbridge 20/00044/NPA – Loam Park, Dunsford. Application for Prior Approval of change of use of agricultural building to a dwelling.

Also, (Received after the agenda was finalised) **9.3** - Teignbridge 20/00122/LBC Brook Farm House, Dunsford Re-render the East and West ends of the house. **9.4** - Teignbridge 20/00056/FUL Westmoor, Dunsford. Alterations to roof, single storey extensions, new windows, doors and external materials. **Action Clerk**

Decisions 9.2 – Teignbridge 19/01914 /LBC Brook Farm House, Dunsford. Grant of conditional consent for re-roofing and associated repairs.

10. Climate and Ecological Emergency meeting 28/01/20 – Cllr French reported that three councillors attended the meeting and there were between 70 and 80 members of the public present. The presentation went well and it is good to know that there is a big interest in the locality. This shows a lot of people want to make a difference. Also, the Woodland Trust has met with local landowners. There are no implications for action by the Council but the Chairman thanked those members who contributed refreshments.

11. Dog bins –The Clerk had researched the points requested by the Council at the last meeting and presented a report with the results. After discussion, the Council decided to continue to pay Teignbridge to empty the bin at Steps Bridge but to shelve the idea of a bin at the other end of the reserve. This would avoid committing the Council to further ongoing costs. The waste bin by the Church has still not been replaced but, when it is, a sign will be put on the dog waste bin to say it is being taken away. **Action Clerk**

12. Training/Meetings Attended by Council this month: –

27/01/20 - The Clerk met with Ruth Alpey, Dunsford Academy to discuss signage for the Village. **29/01/20** – The Clerk had a two-hour training session over the phone for managing the new website.

13. Village signage – The Clerk updated the Council about her meeting with Ruth Alpey, Dunsford Academy. The school will have a number of pictures ready for the Council to see by the meeting on April 7th and they will display the pictures at the Annual Parish Meeting. The Council will choose three to use for signage and will award a book token to the value of £15 to each student. The awards will be made at the school by representatives of the Council at a date to be arranged. **Action Clerk, Dunsford Academy.**

14. Lengthsman for Dunsford – Tasks had been suggested to the Clerk as a result of the Parish Magazine entry and these will be added to the list. After discussion, it was agreed

that Cllrs Matthews, Smallridge and Gardner would initially meet the interested parties, separately for an hour, to begin the process. The Clerk will find out their availability and liaise with the Council.

Action Clerk

15. Annual Parish Meeting – Following on from the success of last year’s meeting, the Council would like to build on this taking into consideration the suggestions given by those present. It was agreed that 12th May be the date and the Clerk was asked to check if the Village Hall rather than the dressing rooms would be available. If so, the date will be advertised in the Parish magazine.

Action Clerk

16. Matters brought forward by the Chairman (for information only /possible addition to next month’s agenda)

The change of street lighting has caused upset with a number of people in the village. The lights are very bright and affect the nearby houses. Also, the change of lamp style is thought to not be in keeping with a village setting. The Council will discuss at the next meeting and, meanwhile, the Clerk will speak to Devon County Council.

Action Clerk

One councillor suggested that some of the infrastructure of the village needs reviewing. These things are generally on the Asset Register and a review of this will be put on the next agenda.

17. Date of next meeting Tuesday March 3rd 2020 at **Village Hall Dressing rooms, Dunsford**, at 7.45 pm

There being no other business, the Chairman closed the meeting at 9.55 pm

Signed as a true record..... Cllr P French (Chairman)

Date

Email circulation during the past month

- Teignbridge District Council weekly list of applications for planning
- Rural Services Network Bulletin plus Funding Digest
- DALC newsletters
- DNP planning applications and decisions for Dunsford
- Teignbridge planning applications and decisions for Dunsford
- Approved Budget details
- DALC new governing document and information
- Notification of play area inspection
- Proposed road closure
- DCT training courses
- Funding availability for Devon Communities – information
- Teignbridge Sports and Communities Awards information
- Bridford and Christow minutes
- Parish Online News and updates
- Teignbridge Civic Service information
- Village Hall Support information
- DCC traffic management information
- Free Climate Forums info
- Invitation to tree seminar
- Dartmoor Assembly Invitation

- TALC working party information/survey
- Free training for Landlords info.