

# DUNSFORD PARISH COUNCIL

## Minutes of Virtual meeting held, via Zoom, on Tuesday 7<sup>th</sup> April 2020

**Present: Cllrs P French, P Hayes, C Heard, C Radclyffe, D Matthews and the Clerk, Lynne Ogden. Apologies** Cllrs Morris, Gardener and District Cllr Purser. Cllr Smallridge was willing to attend but could not access the link.

1. **Declaration of Interest Register of Interests:** Cllr Matthews declared an interest in item 8. It was decided to put this to the end of the agenda so he could leave the meeting.
2. **Minutes of the meeting held on March 3rd 2020** had been distributed, were approved and will be signed at the earliest convenience.
3. **Progress reports**
  - 3.1 Action Points from last meeting- All action points had been addressed apart from finalising the issue with a footpath in the Village. The Clerk is liaising with P Rich from Dartmoor National Park **Action Clerk**
  - 3.2 Clerk's report – had been sent to all Cllrs.
  - 3.3 A Dunsford Book – suspended atm
  - 3.4 Snow warden- suspended atm
  - 3.5 Housing survey/Affordable Houses project -Due to the current situation, there has not been much progress. Cllr Radclyffe has been in touch with Hastoe and the Council have been impressed with the staff at both Teignbridge and Dartmoor in the way they are working to consider alternative ways of getting the information to Parishioners. However, in order to include the whole Parish and to be as transparent as possible, the Council feels this cannot be done online and needs to be done as soon as is possible after Covid 19 and when public meetings are allowed again. Meanwhile, Cllrs French and Radclyffe will draft a synopsis of the progress so far. This will be posted on the website but will also be available in the Village Stores for those who are unable to access the website. Cllr Radclyffe will circulate these. **Action Cllrs French/Radclyffe**
4. **Correspondence:** - List of correspondence received by email listed overleaf
5. **Finance** 5.1.C/A £1531.18 as at 11/03/2020 BBI/A £1824.85 as at 10/02/2020  
**The Council resolved to pay the following invoices:** - 5.2 Clerk's Salary – 5 weeks x 10 hours a week - Gross pay £528.50 Net pay to Clerk £422.90 (Tax to HMRC £105.60 to be paid in Q1) + expenses of £36.99 Total **to Clerk - £459.89 chq 1335**
  - 5.3 HMRC Q4 payment for Jan, Feb, March - **£274.40 chq 1336**
  - 5.4 Wicksteed – p/ment of VAT for installation of equipment for Village Green - **£1677.54 chq 1337**
  - 5.5 DALC – payment of Chairman's training (£40) + replacement p/ment for chq not received by DALC (£98 chq 1321) - **£134 chq 1338**
  - 5.6 ROSPA Playsafety Ltd – safety report for Village Green - **£90.60 chq 1339**

## 5.7 Village Hall Management Committee for room hire -£42 chq 1340

**6. Village Green Report** -As instructed by the Government, the Village Green is closed till further notice. A sign has been placed on the entrance gate. There has been some misuse and the Council urges everybody to abide by the instructions.

**7. Planning: - Applications 7.1** – Teignbridge 20/00554/LBC Brook Farm, Dunsford – Removal of chimney. **Decisions 7.2 Teignbridge** 20/00056/FUL Westmoor, Dunsford- Alteration to roof, single storey extension etc. Refusal of planning permission.  
**7.3** Teignbridge – 20/000190 Pan Reedy - Grant of conditional planning permission

The Council have been notified of building works taking place in Dunsford for which it has not received a planning application. A discussion took place and the Council have asked the Clerk to raise this with the planning depts at Teignbridge and Dartmoor National Park.

### **Action Clerk**

**8. Lengthsman for Dunsford** (discussed at the end of the meeting to allow Cllr Matthews to leave the meeting) – The counter proposal by Cllr Matthews was discussed. The Council were grateful and wanted to thank Cllr Matthews for the work had put in to take this forward and produce the counter proposal. The majority of the Council agreed it was an improvement but still too expensive. There was a discussion on what is a reasonable rate for the work and exactly what work it should include. i.e. Is it mainly drain clearing or are there other things that should be done? Also, on whether some could be carried out by Smatter. It was agreed that the Council should get some quotes for the work presently required as a one off job and this might give some indication of the real cost of the work. Cllrs Heard and Radclyffe will forward details of firms they would recommend to the Clerk, who will then ask for quotes. The Council asked the Clerk to inform Cllr Matthews of the outcome. **Action Clerk, Cllrs Heard and Radclyffe**

**9. Street Lighting** – The Clerk will stay in touch with Devon Lighting and a provisional meeting has been made for the second Friday morning after Covid 19 restrictions are lifted. **Action Clerk**

**10. Annual Parish Meeting.** – This has been cancelled and the Clerk has informed those concerned.

**11. VE Celebrations** have been cancelled.

**12. Bus Service opportunities** – There is an offer of funding from the Government for local bus service support and John Richardson Dawes has asked for ideas. The application cut-off date is 26<sup>th</sup> June. The Council agreed that, as well as the current support for the 359 service, there were two other ideas that were raised in the bus survey carried out. This was the idea of a late 359 bus on a Friday and Saturday night to allow people to socialise in Exeter and the resurrection of the 82 bus which went from Exeter to Tavistock on a Saturday

and Sunday, in the Summer months. The Clerk will complete the response before the deadline of 24<sup>th</sup> April.

**Action Clerk**

**13. Matters brought forward by the Chairman**

**Covid 19 Support group/ actions to be taken by the Council** – (This was brought forward to be discussed after item 5 so that Cllr Matthews could take part.) The Council recognised that there was already a lot of work already being done to support people in the Village under the banners of the Church and Acorn. Cllrs French and Morris are involved with the Village Stores being an important part. Cllr Heard raised the issue of families who are being impacted financially and the Council agreed it would support a mini foodbank at Dunsford Village Stores, initially with £100. Cllr Heard will create a poster to advertise this fact and Cllr Morris will be asked to manage this at the Stores. This would be just for Dunsford residents. It was agreed there was a need to start immediately and develop over time. It will be put on the agenda and reviewed at the next meeting. **Action Cllrs Heard, Morris, the Clerk**

Dog mess is an issue in the village again and the Council urge dog owners to be responsible.

It was agreed that the initial Virtual meeting was successful and noted that the Government now recognise these types of meeting as official.

**14. Date of next meeting** Tuesday May 5th 2020 (likely to be virtual via Zoom)

**There being no other business, the Chairman closed the meeting at 8.45 pm**

Signed as a true record..... Cllr P French (Chairman)

Date .....

## **Email circulation during the past month**

- Teignbridge District Council weekly list of applications for planning
- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digest
- DALC newsletters
- Bat conference info
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust and Gary Powell
- Bus route during road closure info
- Precept p/ment info
- Electric vehicle charging points info
- The Moorlander – we want to hear from you.
- Parish Council consultations on Planning info
- Local Bus services during the corona virus info
- ROSPA report for Village green
- Parish Online newsletter
- Corona virus funding info
- Transport for key workers info