

DUNSFORD PARISH COUNCIL

Minutes of Virtual meeting held, via Zoom, on Tuesday 5th May 2020

May would normally be the Annual Council Meeting but, in line with Government advice, this is cancelled and Councillors will continue in their present roles until May 2021

Present: Cllrs P French, P Hayes, C Heard, C Radclyffe, D Matthews, K Morris, A Smallridge, D Gardner (by phone link) and the Clerk, Lynne Ogden. Apologies Cllr Phipps

1. Declaration of Interest Register of Interests: None

2. Minutes of the meeting held on April 7th 2020 had been distributed, were approved and will be signed at the earliest convenience.

3. Progress reports

3.1 Action Points from last meeting- All action points had been addressed, including the outstanding task of last month.

3.2 Clerk's report – had been sent to all Cllrs.

3.3 A Dunsford Book – The team are continuing to collect photos. Cllr Hayes

3.4 Snow warden- suspended atm

3.5 Housing survey/Affordable Houses project - A synopsis, written by Cllr Radclyffe, will be made available in the Village Stores, on the Council website and the Parish Council noticeboard. The Council want to continue to reassure all Parishioners that no decisions will be taken without proper public consultation. This will be organised as soon as is practical when public meetings are allowed again. Action Cllrs French/Radclyffe and Clerk

3.6 Flooding Issues – The investigation of sandbags storage has been delayed by the present situation. To be carried over to next convenient meeting. Action Cllr Morris

3.7 Signage for Village – Children's posters are starting to appear on the Academy website. Clerk to liaise with Head Teacher. Action Clerk

4. Correspondence: - List of correspondence received by email listed overleaf

5. Finance 5.1.C/A £6170.39 as at 24/04/2020 BBI/A £1825 as at 09/04/2020

Income- Precept of £5373.50

The Council resolved to pay the following invoices: - 5.2 Clerk's Salary – 4 weeks x 10 hours a week - Gross pay £422.80 Net pay to Clerk £338.40 (Tax to HMRC £84.40 to be paid in Q1) + expenses of £36.99 Total to Clerk - £375.39 chq 1341

5.3 DALC subscription and NALC affiliation fees - £164 chq 1342

5.4 a) GG Dicker for maintenance of Village Green Jan to March 2020 - £353.36 chq 1343

b) GG Dicker for Maintenance of Village Green April and May 2020 - £180 chq 1344

5.5 The Council approved that this year's Internal Audit could be carried out via a virtual meeting.

6. Village Green Report -As instructed by the Government, the Village Green is closed till further notice. A sign has been placed on the entrance gate.

7. Planning: - Applications – None Decisions – None

The Clerk has contacted Dartmoor Planning Authority re the works taking place on the land at Riverbank. They are aware of the situation and have been in touch with the owner. The deadline date has been put back because of the current lockdown situation and is under review and being monitored by Dartmoor National Park Planning Authority. The Clerk also contacted Teignbridge Planning Authority and they conformed that the area in question was part of Dartmoor National Park.

8. Lengthsman for Dunsford - It was noted that Cllr Matthews had withdrawn his offer with regard to this role so that he could continue to work alongside Cllrs Smallridge and Gardner towards finding a solution. Cllrs Smallridge and Gardner made an offer to volunteer to clear some drains on a one off basis to assist the council. The Chairman thanked them for their generous offer however there were concerns raised by various councillors that although a generous offering it did not resolve the longterm need for a lengthsman, nor in the short term all of the issues previously logged. Cllr Gardner said he had been in touch with Highways, who had visited a number of drain sites causing issues with him. As a result they have agreed that two of these fall within Highways remit. The Council thanked Cllr Gardner for his initiative. A discussion followed around the email sent by Elliott Fairs, reviewing his tender of February, which indicated a reduced rate to £25/hr. This had been forwarded to all Cllrs on 23/04/2020. After much consideration it was put to the vote to employ Elliott Fairs for a trial period of 3 mnths, at an agreed rate of £25 an hour, based on an average of 4hours per month, with one months notice of cancellation. The Vote was carried 4 votes to 3 with 1 abstention. Although there was no planned timescale agreed on, Council agreed that this role would be reviewed later in the year, when hopefully normal face to face Council meetings are permitted. Given the short amount to time available on this Zoom meeting there were some actions going forward not discussed or clarified, i.e. who would contact Elliot, agreeing the exact tasks to be carried out and when we would want him to start. This needs to be finalised at a subsequent meeting.

9. Street Lighting – suspended atm

10. Covid -19 support from Council- Cllr Heard reported that a grant of £400 had been applied for and granted towards the funding of the local food bank that was started by the Council. This was gained from the DNPA Coronavirus Community Support Grant and, as a result, they have asked for their logo to be put on any leaflets/advertising that is used. The Council agreed to this and Cllr Heard will organise. The Council would also like some data

(anonymous) to be collected to record how many people are benefiting from this support.
The Council thanked Cllr Heard for enabling this to happen. **Action Cllr Heard**

11. Matters brought forward by the Chairman

None - The next meeting will mainly be dedicated to the Annual Audit process and completion and approval of AGAR forms. Forms to be sent to Cllrs in advance.

(During this meeting, the Clerk experienced difficulties with B/band connection)

14. Date of next meeting Tuesday June 2nd 2020 (likely to be virtual via Zoom)

There being no other business, the Chairman closed the meeting at 8.30 pm

Signed as a true record..... Cllr P French (Chairman)

Date

Email circulation during the past month

- Teignbridge District Council weekly list of applications for planning
- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digest
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust, DNPA and Gary Powell
- Local Bus services during the corona virus info
- ROSPA report for Village green
- Parish Online newsletter
- Torbay and South devon NHS FT update
- DCC urgent appeal for community equipment
- DCT – info from Zurich Insurance on unused buildings
- Bus timetables in Devon info
- Request fro help with Local Electricity Bill
- Community Emergency grants info
- Hotline leaflet from Teignbridge
- Update on Teignmouth hospital
- Grant decision from DNP