

DUNSFORD PARISH COUNCIL

Minutes of meeting held in the Village Green on Tuesday 1st September 2020

Present: Cllrs P French (chairman), K Morris (vice- chair), D Gardner, P Hayes, D Matthews, H Phipps, A Smallridge and the Clerk Lynne Ogden

Apologies Cllr Heard, District Cllr S Purser, County Cllr J Brook

1. Declaration of Interest Register of Interests: None

2. Minutes of the meeting held on August 6th 2020 had been distributed, were approved and were signed.

3. Progress Reports

3.1 Action Points from last meeting- All action points had been addressed but it was noted that there had been no response to the letter written re Butt's Pond. The Clerk to send a follow up letter. **Action Clerk**

3.2 Clerk's report – had been sent to all Cllrs.

3.3 Housing survey/Affordable Houses project – Cllr French has circulated a draft document which now needs to incorporate updates and be put into a format that can be delivered as a hard copy to Parishioners. The target is to bring a hard copy to the next meeting for approval. **Action Cllrs French/Hayes/Heard/Clerk**

3.4 Reports from other councillors/representatives – Cllr Purser sent a report including the following: - Alan Connett had been made leader of the Council/ There is a proposed solar panel buying scheme and anyone interested should register with TDC/ There are lots of planning changes coming through and from 1st September, various business premises can change to a wider range of use without planning permission. This might differ within Dartmoor National Park. The Council will request more info from Peter Harper in relation to this. **Action Clerk**

4. Correspondence: - List of correspondence received by email listed overleaf

5. Finance 5.1.C/A £6489.04 (£219 worth of chqs n/c) as at 19/08/2020

BBI/A £1825.29 as at 10/08/2020

The Council resolved to pay the following invoices: -

5.2 Clerk's Salary – 4 weeks x 10 hours a week - Gross pay £422.80 Net pay to Clerk £338.40 (Tax to HMRC £84.40 to be paid in Q2) + expenses of £30.49 Total to Clerk - **£368.89 chq 1359**

5.3 E. Fairs for Lengthsman work undertaken - £100 chq 1360

5.4 Dunsford Village Stores for food sold as part of Food bank - £242.00 chq 1361

The Exercise of Public Rights Notice ended on 21st August – no member of the public made any requests.

6. Village Green Report – Several small jobs were noted as needing to be done and Cllr Smallridge offered to help with these. It was also noted that the work done on the walnut

tree had not impacted on the Village Green and looked lovely.
Smallridge

Action Cllrs Morris/

7. Planning: Applications 7.1 – DNPA 0351/20 Springfield House – resubmission to include minor external alterations. No objections from the Council **Decisions – 7.2 None**

8. Lengthsman for Dunsford – Cllr Matthews updated the Council. It was decided to postpone the decision on employing a lengthsman in the future until the news on the grant application had been received, hopefully the October meeting. It was requested that the subject of updating the Village furniture be put as a separate item for the next agenda. The Clerk to inform those concerned.
Action /Clerk

9. Covid 19 support group –The use of the Foodbank has slowed down and it was agreed that no more funding was needed at the moment. It was decided to continue while there were still funds and then stop, unless there is another lockdown. **Action Cllr Heard, Morris**

10. Signage for the Village – The Clerk reported that she has started to approach appropriate businesses but it has become apparent that the original drawings will be needed to preserve the quality of the signs. A request for the originals has been sent. She will continue to liaise with the school and Highways. The Council need to make decisions about the exact placing of signs and consider whether it will be on private land or the Highway.
Action Clerk

11. HGVs in Dunsford – A discussion took place and the Clerk shared information about signage from Highways. The council has asked for a cost of erecting an 'unsuitable for HGVs' sign.
Action Clerk

12. Subsidised tree planting – Cllr French has spoken to various people about this but has not found any interest. The Clerk will add it in the Parish magazine report and inform the Church.
Action Clerk

13. Launch of new website – The Council approved the launch of the new Parish website which will be compliant with the new Accessibility laws.
Action Clerk

14. End of casual vacancy period – Teignbridge had not received any requests for an election and the Council is therefore free to arrange to co-opt a new Councillor. The Clerk will begin the process.
Action Clerk

15. Training – no requests for training.

16. Clerk Appraisal and salary review report – The paperwork had been shared with the Council. The Council resolved to pay the Clerk at level 12 on the Governments SCP scale.

17. Matters brought forward by the Chairman –the following was noted: - possible use of VH dressing room for meetings with conditions. The Clerk reminded the Council that the advice was still to meet virtually where possible but will discuss with the Village Hall

Management committee. The Council have been advised that there is a possible dangerous situation with some loose tiles falling off a roof. Also that water is running and depositing things in the road.

18. Date of next meeting Tuesday October 6th 2020 (via Zoom or otherwise depending upon current government guidance)

There being no other business, the Chairman closed the second meeting at 8.40pm

Signed as a true record..... Cllr P French (Chairman)

Date

Email circulation during the past month

- Teignbridge District Council weekly list of applications for planning
- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digest
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust, DNPA
- Notice of Casual vacancy info
- Farmer's market notice
- Info re Village Hall closure
- Invitation for applicants fro DALC board of Directors
- Updated Cllr contact details plus amendment
- Letter re Butt's culvert work
- Scam email info