

# DUNSFORD PARISH COUNCIL

## Minutes of meeting held via Zoom on Tuesday 6<sup>th</sup> October 2020

Present: Cllrs P French (chairman), D Gardner, P Hayes, D Matthews, H Phipps, A Smallridge, Cllr Heard, County Cllr J Brook and the Clerk Lynne Ogden. District Cllr Purser did attempt to join the meeting but was unable to access it. He did send a report.

### 1.a) Apologies Cllr K Morris

b) Declaration of Interest/ Register of Interests: None

2. Minutes of the meeting held on September 1st 2020 had been distributed, were approved and will be signed at the earliest convenience.

### 3. Progress Reports

**3.1 Action Points from last meeting-** All action points had been addressed and it was noted that 1) A reminder letter for Butt's Pond work was not necessary as the work has been planned. However, there is still an area that needs to be addressed. The Council agreed to give Cllr Smallridge the power to organise these works, up to a cost of £150. 2) The Council will request that the two representatives from DNPA will be asked to come to a future meeting to discuss the changes in planning laws and the need to repair/improve the stepping stones, which are currently in a dangerous state.

**Action Clerk/ Cllr Smallridge**

**3.2 Clerk's report** – had been sent to all Cllrs – 1) an email with the complaints and outcome of the clay shoot had been sent to all Cllrs. 2) The Clerk and Chairman will contact residents who are neighbours of the Old Barn campsite to inform them of the outcome of the conversation with DNPA.

**Action Clerk/ Cllr French**

**3.3 Housing survey/Affordable Houses project** A hard copy of the draft booklet had been delivered to all Cllrs for their approval. A discussion took place and a few minor alterations were requested. The Council decided that the booklet needed to be sent to a printing company to be produced and the Clerk will get quotes. To enable the booklet to be delivered to households asap, the Council agreed to delegate responsibility to the Clerk to organise the printing at a cost of under £250. Cllr Hayes had previously offered to do the majority of the delivering but the details of this needs to be organised by the AH & CP Research Team

**Action Cllrs French/Hayes/Morris/Smallridge/Heard/Clerk**

**3.4 Reports from other councillors/representatives –**

**Cllr Purser's report stated that: -**

Teignbridge need to make savings in excess of £2 million pounds even after the potential government grant. This means that the Rural Aid Grant will go for this year and that the Rural Skip, which costs £60,000, is also likely to go but they will

try to help Parishes that want to make their own arrangements. Teignbridge declared and Ecological Emergency along with the already declared Climate Emergency. On the Teignbridge website there are details about 1) Test and Trace support payments for those on low incomes who have to self-isolate 2) Local Restrictions support available for some businesses if forced to close due to Covid. Other news – NHS App now available / NB if you are applying for the Green Homes Grant, do check the company out as there are a few non registered ones around/ A new 68 bed Premier Inn hotel and Beefeater Restaurant has been approved for Teignmouth.

**County Cllr Brook reported that: -**

Devon County Council's meetings were all via Teams now and he can't see it going back to how it was. The savings in fuel, money and the environment, has been staggering. A downside is that they haven't taken on as many apprentices, as it is not possible to work alongside people any more. He also reported that the government has reimbursed Devon for most of the expenses for the new hospital and other necessary purchases. The economy has taken a real hit but there have been positive developments for Appledore shipyard and Flybe recently. He wanted to say a massive thank you to all schools who have worked tirelessly to keep things going. There has been a small increase in home-schooling but the number of children in care has gone up, which is a concern as this area was already under financial pressure. It is likely that Devon will have to use its reserves but are still interested in helping people who can't help themselves such as charities and County Cllrs do still have a small budget which is available for Parish Councils to apply for.

4. **Correspondence:** - List of correspondence received by email listed overleaf
5. **Finance 5.1.C/A £5599.15 as at 17/09/2020 BBI/A £1825.31 as at 09/09/2020**  
**Income – 2<sup>nd</sup> half of Precept - £5373.50 to be added to above balance on next statement**

**The Council resolved to pay the following invoices: -**

**5.2** Clerk's Salary (includes back pay)– 5weeks x 10 hours a week - Gross pay £575 + expenses of £35.05 Plus back pay for April 1<sup>st</sup> to October 6<sup>th</sup> – 26 weeks x10hrs x 93p (increase in rate) Gross pay £241.18 Total gross pay £816.18 (£163.20 tax + £2.90 N.I.) Total to Clerk - **££685.13 chq 1362**

**5.3** The friendly computer man for work on Parish laptop - **£35 chq 1363**

**5.4** HMRC – payment of tax Q2 (July, August and September) - **£274.40 chq 1364**

**5.5 Preparation for Budget considerations** – The Clerk requested that the Council note down any projects and approximate costs for consideration in the Budget discussion next month.

**The Council also resolved to pay the following: -**

**5.6** G Dicker – for VG maintenance June, July, August & September - **£360 chq 1365**

**6. Village Green Report** – There was no official report as Cllr Morris was on holiday but Cllr Matthews had been in that morning and it all looked fine. The toddler’s area did need a sweep but he was happy to do that. He did note that there were a lot of old notices re Covid and maybe these need to be replaced with a more current one so people continue to look at them.

**Action Cllrs Matthews/ Morris**

**7. Planning: Applications 7.1 –Teignbridge 20/01685/AG Greenlane Farm** – Creation of an earth banked slurry lagoon. **Decisions – 7.2 - Teignbridge -20/01118** – Pale Gate - Grant of Conditional Planning Permission **7.3 – DNPA -0330/20** – North Zeal Farm – Grant of Conditional Planning Permission **7.4 – DNPA – 0331/20** – 1, The Court, Dunsford – Grant of Listed Building Consent **7.5 DNPA - 0351/20** – Springfield, Dunsford – Grant of Conditional Planning Permission.

The Council had no objection to the above planning application and will not make a site visit.

**Action Clerk**

**8. Lengthsman for Dunsford** – The Council agreed to employ a lengthsman for the rest of the financial year for four a month, reviewing the tasks every three months. **Action Clerk/ Cllrs Matthews/Smallridge/ Gardner**

**9. Village Furniture** – A discussion took place and it was agreed that the benches needed some attention. Cllr Smallridge and Gardner offered to try to rejuvenate them over the coming months. It had already been agreed that the sign for the Best kept Village should be moved to the Village Green as part of the history of the Village. The Council need to decide on the position.

**Action Cllr Matthews/Smallridge/Gardner/Morris**

**10. Covid 19 support group** – The Council has been informed that there is a positive case of Covid 19 in the Village and that others are self-isolating. This is a reminder that we do still need to be careful and remind everyone to be vigilant. The Clerk will put a reminder on the website. The foodbank still has funds and Cllr Heard said that it should be left open as it might still be needed if there is another lockdown. The Council agreed and the situation will be monitored by Cllrs Heard and Morris

**Action Clerk/Cllr Heard/Morris**

**11. Signage for the Village** – The Clerk is now in possession of the original drawings and will continue to get quotes for them to be made into signs.

**Action Clerk**

**12. HGVs in Dunsford** – The Clerk has liaised with Highways and it is not possible to purchase an appropriate sign from them so she will get quotes as in item 11. **Action Clerk**

**13. Future meeting** – The Council resolved to take out an Annual subscription for Zoom to enable uninterrupted meetings in the future.

**Action Clerk**

**14. To organise the storage of sandbags for Dunsford** – The Clerk is liaising with Teignbridge and the landowner to create a sandbag store for the Village. We hope this will be available by the next Council meeting. Information will be put on the noticeboards and website. **Action Clerk**

**15. DALC AGM - The Council asked the Clerk to represent them at this.** **Action Clerk**

**16. Matters brought forward by the Chairman –**

No matters were brought forward and it was agreed that the next meeting will mainly focus on Financial/budget matters and discussion about the co-option of a new councillor

**A REMINDER THAT THE VILLAGE SKIP has been cancelled for the foreseeable future**

**17. Date of next meeting Tuesday November 3rd 2020 (via Zoom)**

**There being no other business, the Chairman closed the second meeting at 8.55 pm**

**Signed as a true record..... Cllr P French (Chairman)**

**Date .....**

**Email circulation during the past month**

- Teignbridge District Council weekly list of applications for planning
- Planning applications and decisions from DNPA and Teignbridge
- Rural Services Network Bulletin plus Funding Digest
- DALC newsletters
- Continued Corona Virus Updates from Devon County Council, DALC, Devon Community Trust, DNPA
- Dunsford Rural skip cancellation notice
- Haldon Forest Clearway info.
- Campsite info.
- TALC meeting cancellation
- SW Water information
- Devon Local Flood Rescue Management Strategy Public consultation
- DNPA Development Management Committee info